



CMI

College of the Marshall Islands

Accredited by the Accrediting Commission for Community and Junior Colleges

P.O. Box 1258
Uluga Campus
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203

Report of Incomplete Work Form

To be completed by the Instructor of record for the course.

Student Number:

Student Name (First Middle Last):

Course Alpha Code:

Course Title:

Year:

Semester: ☐ Fall ☐ Spring ☐ Summer

Reason for the Incomplete:

Requirements for Completion:

Due Date (one year from end of semester maximum):

Grade If Work Is Not Completed:

Student Name:

Signature:

Date:

Faculty Name:

Signature:

Date:

Responsible Party If Faculty Member Is Leaving:

Name:

Signature:

Date:

Name of Approving Dean:

Signature:

Date:

Date received by Registrar:

Registrar name:

Registrar Signature:

This form is to be kept in the student's file.

Form revised in 2022.