



COLLEGE OF THE MARSHALL ISLANDS

BOARD RESOLUTION - No. 2020 - 005

“A RESOLUTION TO APPROVE THE REVISED HOUSING POLICY”

RESOLVED, the College of the Marshall Islands’ Finance, Risk and Assessment Committee approved revised **Housing Policy**.

FURTHER RESOLVED, that the Board’s consideration and approval of revised “Housing Policy”.

6.4.1 Housing

The College provides either housing or a housing allowance to full-time Employees recruited to positions open for internationally competitive recruitment¹ and whose usual place of residence is outside of the Republic of the Marshall Islands. Housing benefits begin on the start date of the contract, continue throughout the employment relationship between the College and the Employee and end when the employment relationship ends.

Housing Allowance. *When College housing is not available, or if the eligible Employee chooses to live off campus, the College will pay the Employee’s rent directly to the Employee’s landlord, to a maximum of \$750.00/month for a single renter, and to a maximum of \$1000.00/month for two people sharing an accommodation when both people are under full-time contract with the College or up to \$500 when the spouse/partner is working for another organization and also receiving a housing benefit. **Administrators are eligible for a rental allowance of up to \$900/month.** Rent payment shall be made by the College Business Office directly to the landlord.*

Lease Agreement. *The Employee is responsible for the terms of the lease agreement including damages, lost deposits, and notice of vacation. The Human Resources Department will assist the Employee in the following:*

- *locating initial hire housing,*
- *noting and documenting the condition of the initial housing property at the time of move in, attaching any such documentation to the lease agreement,*

¹ Normally includes positions at Management III and IV and Faculty.



CMI

College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258
Uluga Campus
Majuro, Marshall Islands, MH 96960

Tel: (692) 625-3394/3291/4931
Fax: (692) 625-7203
Email: bor.regents@cni.edu

- *ensuring the landlord provides security features to the property that safeguards the employee,*
- *and representing the Employee in issues related to the maintenance of the property and property furnishings, deducting from the landlord's rental payment for reimbursement of the Employee for expenses incurred by the Employee for maintenance and furnishing replacement expenses that are clearly the responsibility of the landlord.*

Housing Security Deposit. *In the event that a security deposit is required for the housing, the employee is responsible for the security deposit. However, the College will assist the employee by paying the deposit upfront up to \$750 and the employee will reimburse the College through salary allotments over a period of 6 months. The Employee will be responsible for any valid claim against the security deposit by the housing landlord. Security deposits previously paid by the College are not transferable.*

NOW, THEREFORE, BE IT RESOLVED:

That the recommended revised 'Housing' policy is adopted.

I, **Kathryn Relang**, Chair of the Board of Regents of the College of the Marshall Islands, do hereby certify that the above is a true and correct copy of a resolution adopted at the meeting of the Board of Regents of the College of the Marshall Islands on

Aug. 18, 2020 at which a quorum was present and voted.

Kathryn Relang
Chair, Board of Regents
College of the Marshall Islands



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