



CMI

BOARD OF REGENTS
College of the Marshall Islands

Accredited by the Western Association of Schools and Colleges

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

 Email: bor.regents@cmi.edu

Board of Regents Minutes - Approved August 15, 2022

Members Present

Chairperson Kathryn Relang
Regent Marie Maddison
Regent Stiffney Paul

Vice-Chair Harden Lelet
Regent Helmer Lang
Student Regent Faith Lanwi

Regent Julius Lucky
Regent Salome Andrike

Member Absent/Excused

Regent Yolanda Lodge-Ned

Regent Ione deBrum

Regent Kino Kabua

CMI employees in attendance:

Dr. Irene Taafaki, CMI President

William Reiher, Executive Vice President

Stevenson Kotton, Vice President for Administrative and Business Affairs

Dr. Elizabeth Switaj, Vice President for Academic and Student Affairs

Kelly Sebastian, Executive Officer/Executive Secretary for the CMI Board of Regents (ESBOR)

The meeting was called to order @ 9:15 AM

Agenda Items

1. Opening prayer & Roll call and call to order
2. Approval of the Agenda
3. Review of the last BOR meeting minutes
 - 3.1. May 23, 2022
4. Report and Recommendations/Approvals
 - 4.1. Fall 2021 and Spring 2022 Data
 - 4.2. Communicable Disease Policy for Students
 - 4.2.1. Resolution-FY-2022 Policy 345.5 Communicable Disease Policy for Students
 - 4.3. Academic Renewal Policy
 - 4.3.1. Resolution-FY-2022 Policy 362 Academic Renewal
 - 4.4. CC-CHOW and CC-OAHA Certificates of Completion
 - 4.4.1. Resolution to approve the Certificate of Completion in Community Health Outreach Worker and the Certificate of Completion in Outer Atoll Health Assistant.
 - 4.5. Participatory Governance Policy
 - 4.5.1. Resolution to Approve Participatory Governance Policy



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- 4.6. The Stepp Up Scholarship: Proposed New Scholarship for the Highest GPA earners in the Adult Basic Education (ABE) Program
 - 4.6.1. Resolution to Approve Stepp Up Scholarship
- 4.7. Basis of design
 - 4.7.1. Resolution to approve the basis of design for the New Student and Learning Centers
5. Matters for information
6. BOR request for future items and information
7. Executive Session

Minutes

1. OPENING PRAYER, ROLL CALL, AND CALL TO ORDER

Chair Relang asked that we bow our heads in silence, then Chair Relang called the meeting to order at 9:15 am.

2. APPROVAL OF THE AGENDA

Regent Maddison moved to approve the CMI Board of Regents Agenda as presented. Regent Lucky seconded the motion. The motion was unanimously approved.

3. REVIEW OF THE LAST BOR MEETING MINUTES

3.1. May 23, 2022

Regent Lang moved to approve the May 23, 2022 Minutes with the edits made. Regent Andrike seconded the motion. The motion was unanimously approved

4. REPORT AND RECOMMENDATIONS/APPROVALS

4.1. Fall 2021 and Spring 2022 Data

- 4.1.1. This was included in the profile as part of the President's report.
- 4.1.2. In Fall 2021 we had 1268 and full-time equivalent 852.
- 4.1.3. In Spring 2022 we had 1218 and full-time equivalent 845.
- 4.1.4. In Summer 2022 we had 1149 and full-time equivalent 970
- 4.1.5. In this Fall 2022, we're about 750 registered but haven't registered the 300 New Students.
 - 4.1.5.1. New Student Orientation will start on the 22nd and they'll be contacted individually to let them know when they'll be coming to campus. We'll bring groups of about 10 at a time.
- 4.1.6. We anticipate a similar number this fall.
- 4.1.7. We've deferred (2 weeks) the first day of instruction.



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- 4.1.8. Registration deadline has been moved to August 26. Arrangements for registration will be at Arrak and Uluga.
- 4.1.9. Chair Relang: In the academic programs, it's nice to see the rise in relation to the increase in the number of students in the business and education programs.
- 4.2. Communicable Disease Policy for Students: Resolution-FY-2022 Policy 345.5
Communicable Disease Policy for Students.
 - 4.2.1. VPASA Switaj presented the Communicable Disease Policy. This policy is an effort to ensure that we balance the need to protect the public health and the general health of the campus with the individual right of a student who may have a communicable disease.
 - 4.2.2. Students and trainees or prospective students and trainees with communicable diseases shall not on the basis of the disease have their access to any CMI program, service, or facility limited unless the disease is easily transmissible in the context of the program, service, or facility;
 - 4.2.2.1. The limitation is legally allowable, and appropriate accommodations are offered where possible.
 - 4.2.3. This layout of the specific diseases and types of diseases that we would have particular reactions to or ones that we would not deny access to on the basis of.

Regent Maddison moved to approve the FY-2022 Policy 345.5 Communicable Disease Policy for Students Resolution. Regent Lucky seconded the motion. The motion was approved.

- 4.3. Academic Renewal Policy: Resolution-FY-2022 Policy 362 Academic Renewal.
- 4.4. VPASA presented the Academic Renewal Policy. This is a policy that is modeled on existing policies at the California Community College and other Community colleges.
- 4.5. CMI students may have substandard grades excluded from the calculation of their grade point average (GPA) for graduation purposes, so long as:
 - 4.5.1. 1) the grades do not reflect their demonstrated academic ability,
 - 4.5.2. 2) the grades are at least three years old or the student can demonstrate extraordinary extenuating circumstances, and
 - 4.5.3. 3) the courses excluded from the GPA calculation have not and will not be used to meet graduation requirements.
- 4.6. These courses, however, will remain part of the student's academic record and grades.
- 4.7. We have counselors and academic counselors as well to help them through the difficulties and challenges.
- 4.8. Chair Relang: Minor edit on the resolution from recognizes to recognized.

Regent Maddison moved to approve the FY-2022 Policy 362 Academic Renewal Resolution. Regent Lang seconded the motion. The motion was approved.



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- 4.9. CC-CHOW and CC-OAHA Certificates of Completion: Resolution to approve the Certificate of Completion in Community Health Outreach Worker and the Certificate of Completion in Outer Atoll Health Assistant.
 - 4.9.1. VPASA presented the CC-CHOW and CC-IAHA certificate of completion. These certificates are linked together.
 - 4.9.2. The Certificate of Completion in Community Health Outreach Worker is for those working in Majuro or Ebeye assisting with public health.
 - 4.9.2.1. It will typically take one year to complete.
 - 4.9.3. The Certificate of Completion Outer Atoll Health Assistant:
 - 4.9.3.1. Would take one additional year or one additional semester. It could be done using the eight-week modules.
 - 4.9.3.2. The ones who will be running the dispensaries in the outer islands.
 - 4.9.4. They would take one course at a time, these are large credit courses.
 - 4.9.5. The participants would be chosen by the Ministry of Health and Human Services and they'll take the one class full time together.
 - 4.9.5.1. These could be the ones who are currently working with them or they might be newly recruited people.
 - 4.9.5.2. Also they'll need to complete our admissions requirements.
 - 4.9.6. The Budget presented, is the least favorable possible budget. There is some grant funding to allow this to run initially but the budget projection is as if those were not there so that it shows that it is in fact a sustainable pair of programs.
 - 4.9.7. It is designed to be fully sustainable using the Pell Funds and can start offering this in the spring as a pell eligible program assuming that it goes through the ACCJC substantive change process
 - 4.9.8. In terms of the nursing programs, the courses do not directly articulate. However, using our recognition of prior learning policy and procedures, if students who've gone through this program have the skills to essentially test out of some nursing courses, they could potentially do that.

Regent Maddison moved to approve the CC-CHOW and CC-OAHA Certificates of Completion: Resolution to approve the Certificate of Completion in Community Health Outreach Worker and the Certificate of Completion in Outer Atoll Health Assistant Resolution. Regent Lang seconded the motion. The motion was approved.

- 4.10. Participatory Governance Policy: Resolution to Approve Participatory Governance Policy.
 - 4.10.1. EVP presented the participatory Governance Policy. The College has been practicing participatory governance.
 - 4.10.2. It provides a collaborative environment of shared responsibility through which the governance bodies and standing committees of the Executive Council advise the College president on matters of policy.



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- 4.10.3. Also, a policy that describes the structure and who's responsible for the governance processes.
- 4.10.4. It's under the Board Policy, level 100. And that the Board as the governance wapepe, so they provide oversight on the governance.

Regent Maddison moved to approve the Participatory Governance Policy Resolution. Regent Lelet seconded the motion. The motion was approved.

- 4.11. The Stepp Up Scholarship: Proposed New Scholarship for the Highest GPA earners in the Adult Basic Education (ABE) Program: Resolution to Approve Stepp Up Scholarship.
 - 4.11.1. President Taafaki: Ted Stepp passed away in June and he left a beautiful collection of books, music, CDs, and video CDs in the College library. There were over 20 boxes. The books will be marked as his collection.
 - 4.11.2. In honor of Ted Stepp, a scholarship for the highest GPA earners in the ABE graduate program is being proposed.
 - 4.11.3. This would be a Tuition waiver scholarship for the 5 ABE graduates with the highest GPAs at each of the 5 ABE program locations: Uliga, Ebeye, Jaluit, Wotje, and Kili.
 - 4.11.3.1. All the recent ABE graduates from these locations, they've received this award.
 - 4.11.4. The following conditions will apply to recipients of the scholarship
 - 4.11.4.1. The scholarship will be awarded to the ABE graduate with the highest cumulative GPA.
 - 4.11.4.2. The scholarship recipient may enroll in any program of study at the College and must be a full-time student.
 - 4.11.4.3. The scholarship will be for a maximum period of 3 consecutive years (9 consecutive semesters including the summer semester).
 - 4.11.4.4. The scholarship recipient must maintain a minimum GPA of 2.5 to continue receiving the scholarship within the 3-year scholarship limit.
 - 4.11.5. Based on a new tuition and fees schedule of \$1,800 per semester per full-time student, this scholarship waiver program for 5 top ABE graduates will amount to a maximum of \$5,400 waived for each of the 5 students per year or \$27,000 in lost revenue for the College per year in the implementation of this scholarship.
 - 4.11.5.1. If we submit the final budget to the board, this scholarship will be presented under the president's office line item expenditure.
 - 4.11.5.2. The tuition will be waived but not these fees, students will need to pay for these fees.
 - 4.11.6. Chair Relang: The implication on pell for students if the student is receiving this type of scholarship, how does the pell get calculated if they are a recipient of a scholarship like this?



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- 4.11.6.1. VPBAA: It's a good and a bit complicated question. We'll ask the Financial Aid Director to come and explain how the financial aid works for the board.
- 4.11.6.2. The amount of the Pell is based on the Expected Family Contribution (EFC).
- 4.11.6.3. This is an additional income for the student, so It will not impact their financial aid.
- 4.11.6.4. The financial aid director will join the board meeting in the near future to fully explain the calculations.
- 4.11.7. Chair Relang: What happens if we do come to an instance where we don't have the financial means to actually offer the scholarship?
 - 4.11.7.1. VPBAA: It will be like every other benefit, it will come back to the board.
 - 4.11.7.2. This scholarship is contingent on the financial health of the College.

Regent Maddison moved to approve the Stepp Up Scholarship Resolution. Regent Lang seconded the motion. The motion was approved.

- 4.12. Basis of design: Resolution to approve the basis of design for the New Student and Learning Centers.
 - 4.12.1. Chair Relang: The design of the new buildings that are to be constructed here at the Uliga campus and there were some questions we wanted to take back to the designers for clarification.
 - 4.12.2. EVP Reiher worked with Beca on the question but hasn't heard back from Beca.
 - 4.12.2.1. EVP Reiher shared the digital elevation model and flood risk maps received from MICS Dolores to incorporate the findings into their design.
 - 4.12.3. Chair Relang: The suggestion, since we haven't heard back from the designers, we might hear back from them later on today. We'll take this agenda item to email for review and comments. We'll set a deadline for review and comments if we don't hear back from you it'll be considered okay.

5. MATTERS FOR INFORMATION

- 5.1. Chair Relang: This will be our mode of communication until further notice and if you aren't receiving any information from our health folks, we can put your emails to Secretary Jack to be included in his email updates. You can check his Facebook page as well or the NDMO page.
- 5.2. Chair Relang: ACCT survey to identify your top five topics, today August 15 is the deadline to submit.

6. BOR REQUESTS FOR FUTURE ITEMS AND INFORMATION

7. EXECUTIVE SESSION



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Meeting adjourned @ 10:42 AM

DocuSigned by:

C1B15922CD0248A...

Scribe

Kelly Luce Sebastian,
Recording Secretary

DocuSigned by:

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Reviewed & Approved by

Kathryn Relang
Chair, Board of Regents

September 12, 2022

Date approved