



College of the Marshall Islands

Board of Regents Special Meeting **Board Conference Room** **Tuesday, July 24th, 2018** Approved Minutes

The Board of Regents of the College of the Marshall Islands convened at 9:45 a.m. on Tuesday, July 24, 2018 in the CMI Board Conference Room.

Present: Chairman Benjamin Chutaro, Regent Patrick Chen, Regent Marie Maddison, Regent Jabwil Ned, Regent Sultan Korean, Student Dennis Kaisha, and President Dr. Theresa Koroivulaono.

Apologies: Regent Julia Alfred, Regent Dr. Alex Pinano, Regent Kathyryn Rilang, Vice Chair Joseph Bigler, Regent Jelton Anjain.

Staff in Attendance: Dr. Vincent Nix, Vice President of Academic and Student Affairs; Stevenson Kotton, Vice President of Business and Administrative Affairs; Charlynne Andrike-Alfred, Special Assistant to the President, Cheryl Vila, Director Institutional Research and Assessment.

Guests: Mary Van Auken, Elizabeth Switaj, Nikolas Wilson.

Opening Prayer/Call to Order

Chairman Chutaro led a silent prayer, and then called the meeting to order at 9:45 a.m. #

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Remarks by the Chairman#

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The Chairman thanked everyone for attending the Special Board meeting. The Chairman summarized the matters before the Board.

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Approval of the Agenda and Minutes

The Chairman moved to approve the CMI Board of Regents Agenda. Regent Maddison seconded the motion, which passed with a unanimous vote.

Regent Maddison moved to approve the regular meeting minutes of May 29, 2018. Regent Chen seconded the motion to accept the May 29, 2018 minutes, which passed with a unanimous vote.

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President's Report

President, Dr. Theresa Koroivulaono, presented the President's Report to the Board of Regents. This Report included updates in the following areas:

CMI's annual plan that was submitted to Chief Secretary's office, JEMFAC team, CMI's presentation to the Public Accountants Committee on FY 2016-2017 budget, summer programs, enrollments, accreditation system, annual audit report.

Action Items for Approval:

Institutional Researcher Cheryl Vila presented the BAEE Special Report. Prior to this, ACCJC had approved the substantive change proposal for the Bachelor of Arts in Elementary Education (BAEE) program in its April 27, 2017 meeting. Immediately after, CMI offered the program in fall 2017 with an initial cohort of 17 students. The BAEE program at CMI provides students with the professional courses, pedagogical theories and

communication techniques needed to educate elementary (K-6) students. The 88-page report Special Report addresses all of the Eligibility Requirements and Accreditation Standards identified in the Protocol and Policy on the Accreditation of Baccalaureate Degrees. This report is required after the first 6 months of the BAEE program being offered at CMI.

Development of this report began in March 2018 with the formation of the BAEE Accreditation task force composed of administrators and department heads. These individuals, in consultation with their teams, drafted narratives for all eligibility requirements and accreditation standards.

Following completion of these write ups, a draft was completed on July 2, 2018 and was circulated for comments and input to identified constituents for one week. BOR approval was sought in July 24, 2018. The format of the report will be finalized for submission to ACCJC in August 10, 2018. The visit will be on September 18-21, 2018.

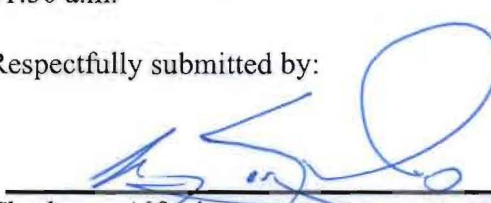
Presentation on renaming current Board of Regents Policy and Procedures section (s) was presented by Dr. Vincent Nix on the numbering of Student Services' policies: Student Personnel 300, Student Personnel Policies 310 to Academic and Student Affairs 300, Student Affairs Policies and Procedures 310.00-359.99, Academic Affairs Policies and Procedures 360.00-389.99, Adult and Continuing Education Policies and Procedures 390.00

Action items for approval were moved to be approved by Regent Patrick Chen. **Regent Marie Maddison seconded the motion, which passed with a unanimous vote.**

The Executive Session started at 11:15 a.m. and ended at 11:30 a.m.

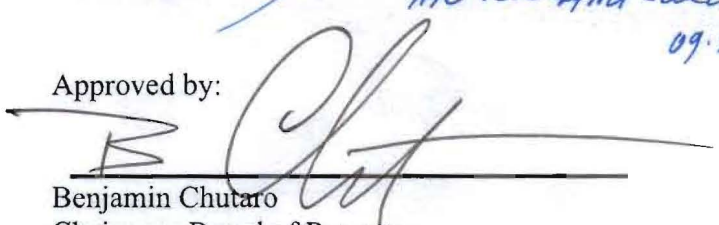
The Board of Regents' meeting adjourned at 11:30 a.m.

Respectfully submitted by:


Charlynne Alfred
Recording Secretary

*PRESIDENT FOR
THE RECORDING SECRETARY
09.25.18*

Approved by:


Benjamin Chutaro
Chairman, Board of Regents