

College of the Marshall Islands
Friday, September 23rd, 2022: 11:10 AM – 12:00 PM
Faculty Senate – Minutes of Discussion

Chair: Alvin Page – FS President

Deputy Chair: Rebecca Raab – FS Vice President

Minute Taker: Alexander Velasquez – FS Secretary and Treasurer

Quorum: 23 required, 24 in attendance.

1. The meeting was called to order at 11:25 AM (quorum was reached earlier, but there were technical issues in the BOR Conference Room).
 - i. **The meeting started with a moment of silence for our beloved faculty member Meri Rabuka.**
2. The College Mission Statement was read.
3. Review of the Minutes from August 26th, 2022.
 - i. Minutes were approved and seconded with no abstentions.
4. Special/Urgent Business
 - i. Election of New Faculty Senate Officers:
 1. **Plant and Facilities Committee:** Edward Adiniwin nominated, seconded, no abstentions.
 2. **Steering Committee:** Kirk Layton nominated, seconded, no abstentions.
5. New Business
 - i. Voting on Attendance Sheet for the 2022-2023 Faculty Senate Meetings
 1. A motion was passed for there to be a new Faculty Senate Attendance Sheet for the 2022-2023 school year. **For faculty to receive letters of commendation, faculty must attend at least 83% of the meetings for the year.**
 - a. Faculty agreed that in the case that there are 12 official meetings that reach quorum for the school year, faculty must attend a minimum of 10 to acquire a letter of commendation.
 - i. $10/12 = 83\%$
 1. So, in the case that there are more official meetings, such as 13 or 14 by the end of the school year, 83% attendance will be the benchmark for a letter of commendation.
 - a. For example, if there are 14 official meetings, faculty members must attend 12 to acquire a letter of commendation.
 - i. $12/14 = 85\%$
 - ii. Faculty Feedback from the Start of August Until Now
 1. A document was shared before the Faculty Senate meeting on September 9th titled "Final Feedback on the Semester so far."
 - a. A lot of feedback was shared, and Mr. Alvin Page shared just a few of the major points during the meeting, including:
 - i. Faculty Senate would like greater collaboration or involvement with the SLTs.
 - ii. Faculty also had issues with the DTEN, including bandwidth issues and delays between what is displayed on our laptops and what is displayed on our DTENs.
 - iii. Faculty senate believes they should have a say in a few areas, such as:
 1. Creating the academic calendar.
 2. Playing an active role in the recruitment process.

- iii. When we get a new budget for team building this year, Alex (who is both Secretary *and* Treasurer) and Curtis will get together to figure out how to best spend the money for Faculty Senate purposes.
 - 1. There may be smaller events in place of one large one.
 - 2. There could also be a scholarship for one or more students: Faculty Senate could raise funds for giving students some sort of scholarship for their studies.
 - 3. There could be a tent sale for faculty to declutter.
 - a. Mr. Alvin Page will send out a document for faculty to share ideas on how to best spend the money.
 - iv. LEAP Student Evaluation
 - 1. Standard II.A.7: The institution effectively uses delivery modes, teaching methodologies and learning support services that reflect the diverse and changing needs of its students, in support of equity in success for all students.
 - a. This standard raises the question: How do we evaluate our teaching modes and methodologies? Do we use the same evaluations for all CMI courses, or should we use different forms?
 - i. Ana will share a folder with faculty for all to share what we use as a student evaluation form.
 - 1. Also, don't forget to specify: Is it an online form or is it a printed form?
 - a. The potential could be there for an institutional-wide assessment.
 - 2. Also, Mr. Alvin Page has sent out an email titled "Documents for Review" with seven documents about various topics from the LEAP Committee.
 - a. The college has had issues before, but this will guarantee clear guidelines for how to deal with these issues when they arrive.
 - 6. Human Resources Committee
 - i. The HR committee is requesting that Faculty Senate review and comment on the documents sent out yesterday by Ms. Mylast Bilimon in an email titled "Please Review." These documents include:
 - 1. 2.1 Recruitment
 - 2. 4.3 Employee Discipline
 - 3. 5.3.19 Remote Work or Work from Home Policy
 - 4. 5.10 Hazard Differentiation Pay
 - 5. 8.3.3 Faculty Fast Track
 - ii. Employee education benefits from CMI have changed from 12 credits to 18 credits.
 - 7. Meeting Adjourned at 12:00 PM.