

College of the Marshall Islands
Friday, August 25th, 2023: 11:10 AM – 12:00 PM
Faculty Senate – Minutes of Discussion

Chair: Alvin Page – FS President

Deputy Chair: Vacant [Filled in by Viviana Uriona; see note 4.iii.1.a.ii below]

Minute Taker: Alexander Velasquez – FS Secretary and Treasurer

Quorum: 26 required, 36 in attendance

1. Quorum was reached, and the meeting was made official at 11:14 AM.
2. The College Mission Statement was read.
3. Review of the Minutes from May 12th, 2023.
 - i. The minutes were approved and seconded without abstentions.
4. Special/Urgent Business
 - i. Meeting with Dr. Sandra Hamilton
 1. Dr. Hamilton is planning special department trainings with faculty members. The areas of need to be addressed will be the following:
 - a. PowerPoint creation and usage
 - i. Dr. Hamilton noticed that PowerPoints are sometimes not legible for students in the back of the back of the room.
 - b. Backward design
 - c. Classroom assessment
 - d. Learning taxonomies
 - e. Learning styles, methodologies, and strategies (Certain teaching styles need to be addressed.)
 - i. The schedule for these trainings will depend on the department, and trainings will be held in the computer labs:

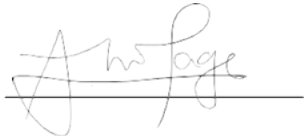
1. Liberal Arts	September (?)
2. Business and Nursing	August 28
3. STEM	August 30
4. Education	September 4
5. Developmental Education	September 11
6. ABE and WAVES	September 6
 2. Land of Danger Comic
 - a. Land of Danger is a comic for which a Kickstarter was raised and that CMI is looking to publish.
 - i. Those who are interested in contributing to the project may do so.
 3. Faculty Senate Budget
 - a. Per the minutes from May 12th, 2023, notably point 5.ii.3., money from the Faculty Senate budget has gone to Dr. Sandra's initiatives.
 - i. These checks have just been finalized, and something useful will be done with the money.
 - ii. Meeting with the Counseling Team
 1. Oyinade Ogunmokun and Joy Obet, members of the counseling team, introduced themselves to the Faculty Senate.
 2. The main reason for the counseling team attending the meeting was to address attendance issues:
 - a. Counseling would like to identify those who are not coming to class so that the team could meet with the students—the earlier the better.
 - i. Please send a list of students who have not shown up to counseling so absences can be addressed from the beginning.

1. As time goes on, counseling will be sending out forms for documentation so as to keep evidence of student absences.
 - a. Until those forms are completed, communication will have to be done via email. Joy is currently working on those forms.
3. Also, please reserve a time for counseling to come to class and talk to the students.
 - a. Counseling is here to aid faculty with the ultimate goal of helping students navigate the right paths.
- iii. Finalizing Faculty Senate Officer and Representative Elections for the 2023-2024 School Year:
 1. The following positions were filled by the faculty members below. Each member was either voted in or accepted nomination by being seconded without abstention by the faculty body:
 - a. **Officers:**
 - i. **Faculty Senate President:** Alvin Page
 - ii. **Faculty Senate Vice President:** Viviana Uriona
 - iii. **Faculty Senate Secretary:** Alexander Velasquez
 - b. **Representatives:**
 - i. **Executive Council:** Jennifer Seru
 - ii. **Human Resources Committee:** Gade Maitokana and Mylast Bilimon
 - iii. **Curriculum Committee:** Faculty Members are chosen from within the committee.
 - iv. **Institutional Effectiveness Committee:** Rosina Korean
 - v. **Enrollment Management Committee:** Kelly Sinkey and Desmond Doulatram
 - vi. **Plant and Facilities:** Vacant (Edward Adiniwin rescinded the position shortly after the meeting; the position is now vacant.) Election will be held at the next Faculty Senate meeting or via email thread.
 - vii. **Information Technology Committee:** Curtis Vila and Linus Okoro
 - viii. **Learning Support Committee:** N/A (Made up of faculty members from each department.)


5. New Business

- i. New faculty members were introduced by their respective departments:
 1. **STEM:** Dr. Linus Okoro is from Nigeria and earned his PhD in Chemistry.
 2. **Developmental Education:** Ronald Sidal and Jennifer Poquita
 - a. Jennifer has been involved with the Upward Bound Program since 2018.
 3. **Liberal Arts:** Dr. Viviana Uriona is a political scientist, doctor in philosophy, and documentary filmmaker.
 4. **Education:** Peter Robert
- ii. Contract Issues:
 1. The Faculty Senate should bring up overload contracts to HR so as to prevent any issues with overload checks going forward, as we should not be working teaching overloads without our contracts being signed as has happened many times in the past.
 2. One faculty member raised the issue that their security deposit had to be paid by them, though their employment contract says otherwise.
 - a. **Decision:** These issues should be addressed to HR by the newly elected Faculty Senate Representatives: Gade Maitokana and Mylast Bilimon.

- i. A related idea put forth was for the Faculty Senate to draft a letter to sign that would explain any contract issues and present the letter to HR.
 - 1. This letter could be presented by the HR Reps.
 - iii. The Faculty Senate Bylaws need to be reviewed at the next meeting.
 - iv. Moses Sumaoang was removed from his office.
 - 1. President Alvin will look into this issue.
6. Announcements
- i. Business students have reopened the store, which is important for students to gain experience. The Shop is part of the class, "BUS 251: Entrepreneurship," a fieldwork component where students are applying what they learn in the classroom, so please be patient with them when you visit the shop. We thank you for your continued support.
 - 1. Also, they are selling coconuts. Please support these students in their entrepreneurial endeavors if you have the ability to do so.
7. Adjournment
- i. Meeting Adjourned at 12:02 PM.



Alvin Page
Faculty Senate President



Alexander Velasquez
Faculty Senate Secretary/Treasurer