

College of the Marshall Islands
Friday, September 22nd, 2023: 11:10 AM – 12:00 PM
Faculty Senate: Minutes of Discussion

Chair: Alvin Page – FS President

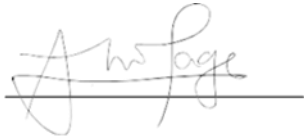
Deputy Chair: Viviana Uriona – FS Vice President

Minute Taker: Alexander Velasquez – FS Secretary and Treasurer

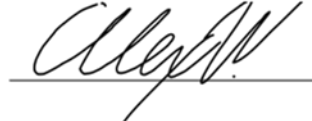
Quorum: 26 required, 28 in attendance.

1. Quorum was reached, and the meeting was made official at 11:31 AM.
2. The College Mission Statement was read.
3. Review of the Minutes from September 8th, 2023.
 - i. The minutes were approved and seconded with one abstention.
4. New Business
 - i. David Sinkey created and circulated a document titled “Conditional Recommendation” on September 12th, 2023. This is a list of faculty-related concerns to go either to HR or EC.
 1. Faculty should add to this list if they have concerns that need to be addressed to HR—including any grievances from the late summer payments.
 - a. Motion: To continue to work on the document until Thursday, September 29th to add faculty concerns as objectively and as precisely as possible so that FS officers could polish it the following week for submission.
 - i. Approved and seconded without abstention.
 - ii. Motion: To update and reshare last year’s Faculty Senate survey to filled out by all faculty for the 2023-2034 academic term.
 1. Approved and seconded without abstention.
 - a. Subcommittee Volunteers: Rosalie, Viviana, Telitha, and Desmond if time permits him.
5. Reports/Actionable Items:
 - i. Curriculum Committee
 1. All course outlines are to be reviewed following the Credit Hours Draft Policy to come into effect Fall 2024.
 - a. All courses, old and new, will have to be updated.
 2. The program sheet/number of credits for Liberal Arts has been corrected.
 - ii. Institutional Effectiveness Committee
 1. Gade sent out an email on August 17th that will be forwarded to all faculty again:
 - a. The Early Outcome Indicators require faculty input for IEC.
 - i. Please look over the document and give your input where applicable.
 - iii. Enrollment Management Committee
 1. EMC raised the concern that policy changes aren’t reaching students and raised the question: “How can messages regarding policy changes be more effectively sent out?”
 2. The Student handbook is being updated.
 - a. A faculty member is needed to update the student handbook.
 - i. You can speak to Meyar if you wish to volunteer.
 3. Credit Hours Draft Policy 383 has been approved, reducing faculty credit hours from 48 to 45.
 - a. The main point was that the policy statement will be looked at by each department, given that the credit hours affect each department differently, such as Liberal Arts and Nursing.
 - iv. Plant and Facilities Committee
 1. Energy Management and Property Protection Policy

- a. The committee is proposing the above new policies that were circulated by Waisiki on Wednesday, September 20th.
 - i. Faculty should add comments on the document if they have concerns about the policy.
 - v. Learning Support Committee
 - 1. One question that was raised during the meeting was: "Are faculty using the library as a resource for our students?"
 - a. Please consider using the library as a resource for your students if you are not already.
6. Adjournment
- i. Meeting Adjourned at 12:03 PM.

A handwritten signature in cursive script, appearing to read "Alvin Page", written over a horizontal line.

Alvin Page
Faculty Senate President

A handwritten signature in cursive script, appearing to read "Alexander Velasquez", written over a horizontal line.

Alexander Velasquez
Faculty Senate Secretary/Treasurer