

College of the Marshall Islands
Friday April 9th: 11:10 AM – 12:00 PM
Faculty Senate – Minutes of Discussion

Chair: Adedayo Ogunmokun – FS President

Deputy Chair: Alvin Page – FS Vice President

Minute taker: Alexander Velasquez – FS Secretary and Treasurer

Quorum: 24 required, 25 in attendance; quorum reached.

1. **Quorum was reached at 11:22 AM**

- i. The agenda was adopted, seconded, no abstentions.

2. **Review of the Minutes** (from February 12th, 2021)

- i. The move to accept the minutes from was accepted and seconded; no abstentions.

3. **Executive Council & Executive Officers' Report**

- i. Reminder: Please input all SLO assessments by April 15th.

- ii. Volunteers are needed for the following:

- 1. A steering committee from the college to have additional discussions with ACCJC and to follow up with their recommendations. This will most likely be until the college receives a final evaluation from ACCJC; but the committee will have to continue to exist after that.

- 2. Amy Ishiguro has volunteered to do it until August.

- a. Move to have Amy be the representative of the steering committee for ACCJC was been seconded; no abstentions.

- iii. Faculty Senate must also form a three-person committee to review the Faculty Senate RSA (Roles, Scope, and Authority) and bring the report to Faculty Senate before it goes up the structure.

- 1. Faculty Senate decided to take this online.

- iv. Faculty Senate is recommending names to form a student disciplinary panel for the college if student disciplinary issues come about.

- 1. This will be a selection of faculty to choose from. CMI wants a pool of five to six members. All those in the pool will be trained. It does *not* mean that everyone will be in the pool will participate; it will only be if called upon in certain cases.

- a. There will probably be just one day of training; the Executive Council wants to make sure that no weekend meetings happen anymore.

- b. The following have volunteered to be in the pool: Ana Bulavakarua, Oyinade Ogunmokun, Kendal Romany, Karalaini Osborne, Alexander Velasquez, Edward Alfonso, Mylast Bilimon, Manase Manase, and John Villi.

- v. The college must form a Learning Environment and Academic Policy (LEAP) Committee

- 1. This will be a new committee to improve the learning environment.

- a. Mylast Bilimon volunteered to be the Faculty Senate representative of the committee

- vi. An allocation of \$5,000 to Faculty Senate has been approved, and we need to find out how to use it. This is in addition to the \$2,000 used for professional development.

- 1. Some may be used for as a Moodle workshop.

4. **Human Resources Committee**

- i. HRC is waiting for the second quarterly meeting to take place in June.

- ii. Three faculty representatives in the working committee are reviewing the PMS.

- 1. The PMS working group has a document.

- 2. HR is also creating a CMI wide survey. Another survey will be specifically for faculty, and faculty can have that to be used for as a faculty focus group and a department chair focus group as managers for PMS.

- a. This information will be taken for the next meeting and be reported on then.

5. **Curriculum Committee**

- i. Met on Monday, April 5th.
 - 1. New Course outline feedback should be returned by the 19th (for English Liberal Arts courses).
 - a. Other deadlines depend on the department.
 - b. The goal is to have all the outlines revised before the Fall semester.
- 6. Institutional Effectiveness Committee
 - i. There was a meeting last week.
 - 1. There were approved AUO's for IR and for the Arrak Campus.
- 7. Enrollment Management Committee
 - i. There was a meeting last Thursday, April 1st.
 - 1. The Prior Learning Procedures were looked at and will be shared with the rest of the faculty for input.
- 8. Plant & Facilities Committee
 - i. The fire extinguisher issue was raised by John and is currently being looked at.
- 9. Information Technology Committee
 - i. There was no meeting, but there was a personal conversation about the purchasing of computers that is still under process.
 - 1. Hopefully there will be an update by the next ITC meeting.
 - ii. The IT Director gives appreciation to the rest of the faculty for using Help Desk.
 - iii. A reminder to all faculty: Do not remove cables from the classrooms. Many laptops in the classrooms are missing the cables.
 - 1. Some of the cables have to be borrowed from other classrooms, for example from the projector, because the cables have been taken.
 - iv. One faculty raised their concern that classroom doors are open before the instructors are in.
 - 1. Doors should remain locked before or after class.
- 10. Learning Services Committee
 - i. Nothing to report.
- 11. Unfinished Business
 - i. EMC will talk to the register because student withdrawals (without the instructor's knowledge) are still an issue.
- 12. New Business
 - i. Desmond Doulatram is concerned because he feels like distance education students are left out and feels that we need to make distance education students their own class sections to help accommodate them more to be fair to both them and the instructors.
 - 1. For Example: All math 96 distance education students would be in one class; all ENG 105 distance education students would be in one class, and so on.
 - a. While we look into this, we should take advantage and look at other issues.
- 13. **Meeting Adjourned at 12:01 PM.**