

**College of the Marshall Islands**  
**Faculty Senate – Minutes of Meeting**  
**Old Library**  
**2:45 PM – 3:45 PM**  
**Thursday, September 24<sup>th</sup> 2020**

**Chair:** Adedayo Ogunmokun

**Deputy Chair:** Alvin Page

**Minute taker:** Alexander Velasquez

**Quorum:** 27 needed; 43 attended

**Proposed Agenda**

1. Call to Order
  - a. Meeting began at 3:50 PM
2. Special/Urgent Business
  - a. **HR documents**
    - i. HR Documents: Amy and Andrea expressed concern about the wording on the HR documents. The faculty posed questions about the wording and extra job duties posed through the HR documents.
    - ii. Luciana expressed concern that the examples on the HR documents should also be appropriate and not irrelevant to the faculty; faculty requests that they should either be removed or made appropriate.
    - iii. Pam and others in the education department were concerned that the relevant teaching experience on the HR documents should read the faculty suggested three years.
    - iv. Motion: Faculty asks for clarification on the HR documents; motion passed, no abstentions
  - b. **Student Learning Outcomes (SLO) Assessment Rubric**
    - i. SLO Assessment Rubric: This is the document of how the SLOs will be assessed by the chairs and by the dean.
    - ii. Nick clarified that his concern is that this rubric is ten more steps more than what faculty needs to do.
    - iii. Andrea said that she was asked to work on this and bring the faculty perspective. She's hoping that it is what's best for both faculty and students. The goal is to have everyone's rubric well-developed.
    - iv. President Dayo: Faculty is delaying this, and we need approval.
    - v. Andrea: We gave feedback, but our due diligence is that we need to present a new draft and re-present that to faculty. We should put a motion to table this.
    - vi. Motion: Table the SLO Assessment Rubric. Motion Tabled and moved to table any decision on the SLO Rubric until a new draft of the rubric is presented. No abstentions; motion carried.
  - c. **The Student Discipline Policy**
    - i. Dayo: It was shared, and we need to do something on it quickly.
    - ii. Jennifer: This is just a draft of how to address student misconduct – the policy to handle behavior issues. This falls under student services and thus falls under EMC.
    - iii. Dayo: Any comments or accept as is?
    - iv. Jennifer: EMC would like feedback on the document that will be shared with the student board committee. We are still in the rounds of accepting feedback. Please read the policy because it will affect students on bad behavior.
    - v. Moarieta: It will be better to have the comments of the student conduct board members.
    - vi. Jennifer: It will be shared with them as well.
    - vii. Dayo: Who qualifies to be an advisor?
    - viii. Jennifer: We haven't addressed that yet, but we hope that response will come soon.
    - ix. Curtis: It's fair for EMC to approve this as we've had two weeks to discuss it.
    - x. Jennifer: We will remind our EMC members to please reply to the comments and responses.

- xi. Dayo: We'll take that as is and wait for more comments – also wait for EMC people to vote on the comments.
- xii. Motion: We will have until next Wednesday to give comments and work with EMC members to respond, then there will be a vote online. Seconded; motion carried, no abstentions.

**d. Faculty senate mission review on CMI Mission (4 areas: Mission Statement, CMI Vision, CMI Philosophy and CMI values)**

- i. CMI is trying to look at its mission statement and values. Many discussions and consultations have taken place. They want us as a body to have our say on this.
- ii. Moarieta: This item was unfortunately raised during summer time when I was president. I was not on campus. It has been a long-term FS concern. Admin really demand that we act on this, but we were not on campus.
- iii. Dayo: Good point. We were not on during the summer. We need our own process now.
- iv. Andrea: I would recommend asking an officer to copy and paste it on a Google doc online and have a deadline attached to that. Then we could move on that.
- v. Dayo: We will work out a Google doc for people to work on it. It's a process, so no motion is needed. The process is that as FS, we will put this on a Google doc and have responses and set a deadline.

**e. Terms of reference for participatory governance members**

- i. Alex: I'm not sure what this means. This was on the agenda already when Ana was the secretary, and I did not ask her for the meaning of the statement.

**3. Review of the Minutes**

- i. Motion: Motion passed; no abstentions.

**4. Reports/Actionable Items as follows:**

- a. Executive Council & Executive Officers' Report
- b. Human Resources Committee
- c. Curriculum Committee RSA
- d. Institutional Effectiveness Committee
- e. Enrolment Management Committee
- f. Library Committee
- g. Plant & Facilities Committee
- h. Information Technology Committee
  - a. In the interest of time (4:33 PM), we should move these items online and they need to be explicit. People should put a date for when comments are needed. Andrea recommended a deadline.
  - b. Motion: All committee reports should be moved online, made specific, and made explicit. Instructions and expectations should be given and a date should be set. Motion passed, no abstentions.

**5. Unfinished Business**

- a. Request for feedback from the faculty on Institution Student Learning Outcomes (ISLO) Assessment
  - a. This has been covered.

**6. New Business**

**b. Faculty Senate Teaching & Learning Series**

- i. Andrea: We did not vote on this as a FS initiative. We should vote as a faculty to make it an initiative. A paper was passed around regarding what things we want to discuss. Andrea is coordinating it for the sake of creating a schedule and setting up speakers. If this is a FS initiative, it needs a leader, especially since I am leaving; hence the need for a vote.
- ii. Dayo: I want something down in writing and shared with the rest of the faculty. Maybe we can put members into the committee. We appreciate Andrea's efforts.
- iii. Motion: For the FS to create a FS Teaching & Learning Series for faculty to have for its own developmental and professional purposes. Motion passed; no abstentions.
- c. Reexamination of CMI's college hour to allow faculty (and students) to participate in institutional service and professional development while still attending to needs (e.g. eating)
- d. Re-examination of CMI's class schedule for pedagogical or professional reasons

- e. Faculty attendance requirement for future FS meetings, including remote campuses; Manase Manase has requested a discussion to change the FS meeting dates to the non-paid weeks
- f. Review of by-laws
  - i. Moarieta: In the interest of time, these items should be moved online.
  - ii. Andrea: B and C should be moved online. D needs to be discussed.
  - iii. Jennifer: Physical bodies are important for FS. This is why the list of items is so long.
  - iv. Moarieta: Changes in timing require changes in the by-laws.
  - v. Andrea: I don't necessarily want a change in time, but I want a discussion.
  - vi. Dayo: Point of Order – everything is suspended and the discussion is brought back to the point of order.
  - vii. Moarieta: We are bound by the by-laws.
  - viii. Amy: We need to respond to the banks' change in time, and we cannot move forward unless we are meeting as a FS.
  - ix. Moarieta: I agree with Amy. This was one of my headaches as president, and Nick has shared the same frustration. I do not know why attendance is not compulsory. Why not conduct some kind of survey to ask the general body why there is such poor attendance? What Amy said is true – we need a discussion.
  - x. Nursing: We are busy during this time.
  - xi. Dayo: We should suspend discussions on B,C,D, and E, and we will ask people for their feedback and see if this will eventually lead to a review and/or restructuring of the by-laws.
  - xii. Motion: Take all of the issues dealing with attendance as a FS and move them to see if this will lead to a review of by-laws; the executive should spearhead this move. Seconded. 1 Abstention.

7. Discussion

8. **Announcements: Request for information on Child Care Initiative**

Move on. No one spoke.

9. **Adjournment**

Seconded and adjourned.