

College of the Marshall Islands

Faculty Senate – Minutes of Meeting

Friday 11 October 2019, 11:10 AM – 12:00 PM

Chair: Moarieta Ientaake, FS President

Deputy Chair: Dr. Michael Young, FS Vice-President

Minute taker: Ana Bulavakarua – FS Secretary and Treasurer

Present: Quorum of 30 faculty and 2 from Arrak

1. Call to Order: Welcome and adoption of agenda
2. Special/Urgent Business
 - a. Vice President Student and Academic Affairs Dr. Elizabeth Switaj address on IEC and Accreditation Update
 - i. Update from CMI President: position of Dean of Research Development was created and appointment has been made. Mr. Carl Hacker, former CMI President has been appointed as the new Dean of Resource Development, through a contingency contract. Opportunity of grant writing.
 - ii. EC: support of the faculty for the adoption of the pledge to the Board.
 - iii. IEC: revamp of Institutional KPI – student numbers – completion, finance KPIs
 1. Institutional Stretch Goals and Institutional Set Standards and tracking of number
 2. Part of the Accreditation Standards
 3. Most important of 150% completion rates – possibility of this being monitored at the Federal level
 4. 200 level students are also tracked but not part of the KPI
 - iv. Accreditation Update: Standard Committees are gathering documents for the reports. Next month we have our Standard Committees carnival where each Set Standards will have a booth to showcase their Standards
 - b. Nomination and voting for second representative to IEC to replace Camari Koto
 - i. Michael Young volunteers.
 - ii. Meitaka Kendall-Lekka is nominated but respectfully declines.
 - iii. Michael Young is nominated and seconded. Nomination closed. Move and second to vote to elect Michael Young. Michael Young is voted in and he will be our second representative to the IEC.
3. Review of the Minutes: Minutes accepted as the true and correct record of the previous meeting.
4. Reports/Actionable Items as follows:
 - a) Executive Council & Executive Officers' Report: report shared already to everyone. CMI will host the next PREL meeting here in March 2020.
 - b) Human Resources Committee: have had 2 meetings. First meeting was spent on sick leave: motion for sick leave policy to be reversed to the previous. HR has not make any other policy or recommendation. VPBAA Stevenson Kotton advocates the current policy, and recommends the current policy as the future of CMI. Possibility of splitting faculty and staff but Stevenson says all staff need to be treated the same. Also discussions on the controversies surrounding the last voting of the policy. Second meeting: more discussion on sick leave.
 - c) Curriculum Committee RSA: meeting last week. BAEE on the agenda now.
 - d) Institutional Effectiveness Committee –
 - e) Enrolment Management Committee – had a meeting on Tuesday. Complete Assessment Records, and discussion on moving students to the new Program sheet. Discussion of adding a Vice Chair to the committee. Our completion rate went down by 2% - 74% to 72% (Semester 1719 – 1819). Written report is requested to be forwarded to the Faculty Senate.

- f) Library Committee – no meeting
- g) Plant & Facilities Committee – no meeting
- h) Information Technology Committee – no meeting

4. Unfinished Business - none

6. New Business – all tabled to next meeting, except 6 c

- a. Revision and amendment of our Faculty Senate Bylaws - table to next meeting
- b. Faculty Effectiveness Survey - Spring 2019 and Fall 2019 table to next meeting
- c. Faculty Senate Minutes is updated till Sept 13, 2019
- d. Michael Young – Guitar and Ukulele Club of CMI - table to next meeting
- e. Update from Faculty Senate Treasurer - table to next meeting

7. Discussion – none

8. Announcements:

- a. Amy – Update on Survey on Meth and Cocaine – survey to begin next week. Amy read out faculty names of those who will be impacted. And she will also send an email to this effect.

Meeting adjourned.