

## **Minutes of Meeting – Faculty Senate (FS)**

**3<sup>rd</sup> Faculty Assembly: 11.10 am – 12.05 pm, 22 February 2019, Board Room, CMI**

**Chair:** Moarieta Ientaake, FS President

**Deputy Chair:** Dr. Michael Young, FS Vice-President

**Minute taker:** Ana Bulavakarua – FS Secretary

**Present:** 31 FS members

### **A. SPECIAL/URGENT BUSINESS:**

1. **Nomination of member of Faculty rep to Student Conduct Board:** Terry Hanos was nominated and voted. He accepted the position.

### **B. REVIEW OF MINUTES/REPORTS AND COMMENTS**

1. All reports were submitted and circulated via email. Faculty's responsibility to read the minutes before the FS meetings. DVP's report – email DVP your comments
2. **The Integrated Planning Cycle Task Force Committee:** confirmation that committee has been dissolved. Faculty reps are released.
3. **Ad hoc committee on gathering and sharing of funds:**
  - a. a need for a clear by-laws on shared funds.
  - b. A sub-group to review the by-laws (transparency, accountability and sharing of funds). Nik Willson will serve as chair, Moarieta volunteers to be part of the committee, and volunteers to email Nik.
4. **Information and technology report:** report is available on Google drive shared by FS President
5. **Plant and Facilities Committee:** no meeting was held hence no report. Chair followed up on requests made. Previous report is available on the Google Drive.
6. **Library Committee:** no meeting, no report.
7. **Human Resources Committee:** no meeting, no report.
8. **Curriculum Committee:** a meeting was held. Minutes yet to be sent. Key points from discussion:
  - a. The setting of deadlines for course outlines should be reviewed/updated every 2 years.
  - b. Total credit for Associate degrees to be between 60 to 75, while a BA should be between 122 - 150
  - c. Prerequisite mapping: discussions on decreasing prerequisites to 1 for some programmes, rather than the current mandatory 2
9. **Enrolment Management Committee:** no meeting, no report

### **C. NEW BUSINESS**

1. **Ad hoc Committee on analysis of attendance in Fall 2018:**
  - a. Discussions between Nik Willson and Cheryl Vila of sharing attendance data. Is there a pattern? If there is one, what more can we do?
  - b. Suggestions: for analysis of data, faculty to collect data and forward to Cheryl's office for analysis.
  - c. Group to gather data: Nik, Moarieta and Camari. They volunteered.

No further business. The meeting was adjourned.