

College of the Marshall Islands

Faculty Senate

6th Faculty Senate - Friday 26th April 2019 (04/26/19), 11:10 AM – 12:00 PM

Chair: Moarieta Ientaake, FS President

Deputy Chair: Dr. Michael Young, FS Vice-President

Minute taker: Ana Bulavakarua – FS Secretary

Present: 32 FS members

1. Chair welcomed everyone and adoption of agenda. Introductory remarks:

Reminder of next meeting May 10th

Faculty leaving: Dept. chairs or those leaving to inform the FS Exec Committee or Ana.

Appreciation to those who have remembered Rosie. She had a successful surgery and will be returning to Majuro in the next fortnight.

Present: La 9; STEM 8; Marshallese 1; ED 2; Nursing - 2; Business and IT – 1 and 1 incoming; Dev Ed 6; ABE 3

2. Special/Urgent Business

a) Book Centre: FS President has contacted BS Manager but she is currently unavailable. Queries will be forwarded to her via email.

3. Review of the Minutes: deletion of “faculty’ d (i) and 5 (c) “at beginning of semester” to “during early registration”

Approved as amended

4. Reports/Actionable Items as follows:

a. Executive Council & Executive Officers’ Report:

a. Discussion of FS President’s open to discussions and initiative from the Faculty on sick leave proposal

b. EC Committee: President of CMI –

i. Mandate to report nationwide of the education state of the College

ii. Reports are available on CMI webpage

iii. STEM’s Math pathway from high school to CMI: completion of a 2 day meeting with PSS and REL on a transition course from high school to credit Math. More meetings will follow - in preparation of instructors and mentors training of trainers

b. Human Resources Committee: update in the next FS Senate

c. Curriculum Committee: Role Scope Authority (RSA) for 2018-2019 for the CC been shared with FS President. The queries from FS:

a. RSA to be influenced by FS, as everyone has a say in the Curriculum and not just a select few.

b. FS President recommends the RSA to go through a vote by FS, CC Chair says otherwise

- d. Institutional Effectiveness Committee: please remind faculty to fill out the google document that was shared on KPI's and Stretch Goals. IEC will work on reviewing KPIs and Stretch Goals soon so Faculty input is important
 - a. Clarification from Jenifer on what exactly to do
 - e. Enrolment Management Committee: no report, as no meeting
 - f. Library Committee:
 - a. Committee looked at the cataloguing policy
 - b. Online MI Journal – available but only to one person. It is expensive to have access for everyone
 - c. Seyoum to send request to FS President who will take it up to the President
 - g. Plant & Facilities Committee: no report, meeting was cancelled
 - h. Information Technology Committee: no report, as no meeting
 - i. Early Alert Attendance: table of provisional data. Half of Dev Ed class is chronically absent – implies that our student is
 - a. Request for attendance record, whether soft or hard copy, from last semester. Moarieta, Nik and Camari will come around to check
 - b. Correlation study of attendance and grades
5. Open Unfinished Business:
- i. Request for an Academic Calendar for Fall 2019. It is not ready yet. Request to be brought to the President.
 - ii. Nik volunteers to make a spread sheet on Committee
8. Announcements:
- i. Update on donations of FS funding: \$15 has been donated so far
 - ii. Farewell of our Colleagues – Andrea volunteers to coordinate the farewell those who are leaving, as she has done in the past. "It is important to thank and farewell our colleagues".
 - iii. Andrea as the Assessment coach: still available for discussions on SLOs, so see her for such assistance.
 - iv. Dev Ed Dept: fundraising for a scholarship to finance students who run out of PELL grants
 - a. Rosalie will send out more information on this – on how you can contribute
 - v. PMS mid-year cycle email clarification: the fiscal cycle is ending in October 2019.
 - vi. Next FS on 10th of May, bring snacks to the next meeting. Everyone unanimously voted to bring food/snacks on 10th May to farewell our Colleagues who will be leaving the College after this Spring semester.

Meeting adjourned.