

Minutes of Meeting – Faculty Senate (FS)

3rd Faculty Assembly: 11.10 am – 12.05 pm, 8 March 2019, Board Room, CMI

Chair: Moarieta Ientaake, FS President

Deputy Chair: Dr. Michael Young, FS Vice-President

Minute taker: Ana Bulavakarua – FS Secretary

Present: 30 FS members

A. SPECIAL/URGENT BUSINESS:

1. **International Women's Day:** Acknowledgement of women's contribution to development, commitment and progress to CMI, national level, around the Pacific and beyond.
2. **Human Resources Committee's report on Sick leave policy:**
 - a. Motion to reconsider and revise current policy on sick leave based on suggestions from the FS:
 - i. Separating salary vs. hourly paid staff
 - ii. Have an option for full or half day leave
 - b. Motion for an ad hoc committee to address suggestions on the motion to revise the sick leave policy
 - i. Volunteers so far: Moarieta, Michael, Jordan. Those who are interested to email Jordan.

B. REVIEW OF MINUTES/REPORTS AND COMMENTS

1. Minutes of meeting (2/22/19) approved.
2. Executive Council and Executive Officers' Report:
 - a. One of the highlights from CMI President's report is on Guam being impressed with CMI's presentation on its Maritime programme.
 - b. Question ref. NTA: are they charging for the 200Mbps or 120 Mbps?
3. Curriculum Committee:
 - a. Other universities asking for more course information
 - i. Weekly schedule/syllabus attached to course outline
 - ii. Course descriptions plus detailed outlines of what is taught in the classroom
 - iii. Request for Committee rep to discuss with Committee members
 - b. A 2 year planning cycle process for short courses/certificates → to avoid frequent drop outs due to lack of course planning.
4. Enrolment Management Committee:
 - a. reminder to students for registration of summer classes
 - b. Question on when the College will begin with advertising of summer classes.
5. Library Committee: no meeting, hence no report
6. Student Conduct Board: no report
7. Ad hoc committee on gathering and sharing of funds: no update yet on by-laws
8. Information and Technology Committee: no report
9. Plant & Facilities Committee:
 - a. discussions for more frequent meetings
 - b. change of name

C. NEW BUSINESS

1. Recognition of extracurricular activities: to be tabled at next meeting

D. ANNOUNCEMENTS

- 1. From Human Resources Committee:**

- a. policy of faculty contract periods from 2 years to 3 years
- b. Committee hasn't voted yet on retirement(?) plan

No further business. The meeting was adjourned.