

## College of the Marshall Islands

### Faculty Senate – Minutes of Meeting Friday 12<sup>th</sup> April 2019 (04/12/19), 11:10 AM – 12:00 PM

**Chair:** Moarieta Ientaake, FS President

**Deputy Chair:** Dr. Michael Young, FS Vice-President

**Minute taker:** Ana Bulavakarua – FS Secretary

**Present:** 34 FS members

1. Welcome and adoption of agenda.

2. Special/Urgent Business

a) **Recognition of Faculty Extracurricular initiatives.** Research work by Nik, Desmond and Jordan. Community work, Raychelle, Rosalinda and others. Also recognition of women faculty members of FS, especially for serving on committees.

3. Review of the Minutes. Approved.

4. Reports/Actionable Items as follows:

- a) **Executive Council & Executive Officers' Report:** Moa will make full report next meeting.
- b) **Human Resources Committee:** Unanimous vote in favor of HR Committee discussions on Sick Leave Motion.
  - i. Query on Faculty Handbook
- c) **Curriculum Committee:**
  - i. The Gen Ed Task Force has finalized selection of Chair. Formal announcement soon.
  - ii. 2. Business and L.A. are finalizing Program Sheet with specializations.
  - iii. All course textbooks should be submitted to the library. Department Chairs are to share the list of books with the library. The cost of purchasing the textbooks will come from the Library's budget.
  - iv. Textbook inventory overstock in Bookstore is an issue – agenda at next FS
  - v. Chairs are working on prerequisite mapping on SIS.
- d) **Institutional Effectiveness Committee:**
  - i. request for Faculty's faculty feedback on KPIs, Institutional Stretch Goals input and report on budget prioritisation
  - ii. Jennifer will share background docs and create a shared doc for faculty to input their feedback
  - iii. Institutional data release policy: work in progress. When policy is ready, faculty's feedback will be requested.
- e) **Enrolment Management Committee:**
  - i. Residence hall policy with RH Coordinators – work in progress.
  - ii. Proposal of EMC reps from Dept chairs to 2 Faculty reps. Once EC approves, EMC will be back to 2 Faculty rep, hence will be a need for volunteers. Committee meets 3<sup>rd</sup> Thursday of the month during College hour.
- f) **Library Committee:** No quorum for meeting. Seyoum query on Online version of The Marshall Islands Journal
- g) **Plant & Facilities Committee:** No meeting.
- h) **Information Technology Committee:** Special meeting for Strategic Plan. Next meeting scheduled in May.
- i) **Ad hoc Attendance Committee:** No meeting yet.
- j) **Ad hoc Faculty Senate Bylaw Revision Committee:** No meeting yet.

5. **Announcements:**

- a. Amy. Jambo Arts at MIR Saturday 6:00 pm. Dev Ed Domestic Violence Awareness Week Wed. 9:00 am.
- b. Curtis: Six students may be mistakenly enrolled without meeting prerequisite. Need to check class list at beginning of semester.

Meeting adjourned.