

College of the Marshall Islands

Faculty Senate – Minutes of Meeting; Friday 8 November 2019, 11:10 AM – 12:00 PM @ Old Library

Chair: Dr. Michael Young, FS Vice-President

Minute taker: Ana Bulavakarua – FS Secretary and Treasurer

Present: Quorum of 28 faculty

1. **Call to Order:** Chair welcomed everyone and asked for consideration as this is the first meeting he is chairing.
2. **Special/Urgent Business**
 - a. Proposal to have a Special Faculty Senate next Friday 15 November 2019. Motion is voted on. The meeting is to discuss all of the items that are tabled from this meeting; most important agenda for the special meeting is the resolution for the PMS based on the survey that showed a majority of Faculty members are still struggling with the PMS. Twenty-eight (28) faculties, our quorum number, have responded to the survey, and we need to formalize the outcome of the survey into a resolution in our Special meeting.

This Special Faculty Senate meeting is also preparation and for taking action before the next Presidential Selection Committee meeting on 22nd November.

3. **Review of the Minutes** – voted as approved true and correct record. No correction.

4. Reports/Actionable Items as follows:

- a. Executive Council & Executive Officers' Report – no report
- b. Human Resources Committee - no meeting yet
- c. Curriculum Committee RSA: Had a meeting on 11/7/19. CC Committee has been meeting regularly. Meeting chaired by the CC Chair Waisiki Baleikorocau
 - Updates:
 - Revised Marine Science Program sheet – Only one change: Course title changed from “EDU111 Climate Change” to “SCI112 Teaching Climate Change”
 - Approved in Education Department
 - EDU101 Foundational Literacy for Elementary Classroom
 - CCT Program Sheet
 - ASEE Program Sheet
- d. Institutional Effectiveness Committee – no meeting, quorum not met
- e. Enrolment Management Committee – no meeting
- f. Library Committee – no meeting, quorum not met
- g. Plant & Facilities Committee – no meeting
- h. Information Technology Committee – no meeting

5. Unfinished Business

- a. Revision and amendment of our Faculty Senate Bylaws – tabled to next meeting
- b. CMI Faculty Teaching Satisfaction Survey Subcommittee – tabled to next meeting
- c. CMI Faculty Teaching WORKLOAD policy subcommittee – tabled to next meeting
- d. CMI Faculty Senate Bylaws Subcommittee – tabled to next meeting
- e. Discussion on making a one-page standard CMI student-teacher evaluation, starting at midterms of Spring 2020 – Nik Willison
 - a. No current student evaluation
 - b. Proposal to make a shared folder for faculty to drop in the evaluation and we can discuss what details we want in this evaluation page
- f. Faculty Effectiveness Survey - Spring 2019 and Fall 2019 – tabled to next meeting

- g. Michael Young – Guitar and Ukulele Club of CMI – popular with students, and he hopes for an official launch of the Club in Spring 2020
- h. Update from Faculty Senate Treasurer: current balance of \$63.27; treasurer welcomes donations for perhaps the next farewell to faculty members who may be leaving at the end of this semester. Also, if you will be leaving or know another faculty who will be leaving CMI at the end of this semester, email Ana Bulavakarua - secretary.

6. New Business:

- a. Discussion for the Faculty's support for the adoption of the pledge to the Board (from VPSAA Dr. Switaj's update): Ana to communicate with VPSAA for clarification on information about the pledge and request for this to be emailed to all faculty for their comments and discussion, and further action during the Faculty Senate Meeting.
- b. Update on Drugs and Meth Survey, & Meth Awareness Week: Amy Ishiguro has circulated the analysis report to all faculty members. She highlighted that:
 - Peer to Peer surveyed 326 students from 24 different classes over two weeks. Here is a quick glance at some of the data collected and what is going to happen next.
 - There are some small differences between two questions that correlate. In one question 5-6% students reported they had used meth or cocaine, but in another question 12-13% of students reported they had tried cocaine or meth. Cheryl recommends we go with the second number as student self-perception of "using" verses "trying" is probably at work.
 - Update on Drugs and Meth use; if another survey in Fall, make questions clear;
 - Meth awareness day – 30th is the walk day.
 - Faculty to start discussion with students because we have a very serious issue
 - To encourage students who are using or tried it to stop; maybe be impossible to totally stop
 - Participate in trivia/game in class – winner given a certificate to participate in the bigger trivia game
 - Demonize meth, not people; users are not evil
 - The current survey was totally anonymous, no gender, and more details could be added to the next survey, when it happens – e.g. buying meth on campus?
 - Faculty Senate acknowledges Amy for the outstanding work and commitment she had invested in this survey

7. **Discussion** - none

8. **Announcements:** none

Meeting was adjourned.