

## Minutes of the Faculty Senate

### MEETING

**Date** 2017-03-10  
**Call**  regular  special  
**Site** Board of Regents Conference Room, Wulka Campus  
**Remote sites** Polycom Room, Arrak Campus  
**Chair** Nik Willson, Developmental Education – Faculty Senate President  
**Recording** Dr. Jaerin Chung, Liberal Arts – Faculty Senate Secretary/Treasurer  
**Record status**  draft  official

*"The Faculty Senate adopts these Minutes as a true record of this meeting."*

### FACULTY (Total Present: 37)

Attended		Apologized	
Dep	Name		Name
<b>Adjunct</b>	Korean, Rosina		(E: Excused)
<b>Business</b>	Kendall, Meitaka Teshome, Seyoum		
<b>Dev. Education</b>	Bojos, Rosalie Cameron, Morgan Cooke, Richard Di Lella, Joseph Enriquez, Emiliana Good, Catherine Ishiguro, Amanda	Krawczyk, Ewa Maitokana, Gade Manase, Manase Savu, Silipa Seru, Jennifer Williams, Amanda Willson, Nikolas	Hazzard, Andrea (E)
<b>Elem. Edu</b>	Castaño, Luciana Koroi, Rosie Perkins, Pamela Soje, Gabriel		
<b>GED</b>	Philimon, Anel		Andrew, Mothy Henos, Tarry Herkinos, Tone Ientaake, Moarieta Ittu, Jobirik Jacklick, Charles Olter, Werter
<b>LA</b>	Chung, Jaerin De Coursey, Christina	Switaj, Elizabeth Van Auken, Mary	Carroll, John Jenyo, Folake Newman, Richard David Wilbanks
<b>M. Studies</b>			Alik, Wilbert Lajar, Hermon
<b>Nursing</b>	Peter, Florence	Sumaoang, Moses	Bohanny, Walton
<b>Library</b>	Schutz, Lola (non-voting)		
<b>STEM</b>	Canonigo, Ernest T. Corpuz, Michael Kreikemeier, Melissa Lehman, Fern	Liwagon, Elgie T. Sumaoang, Rosalinda Trevor, Michael Williams, Edward	Hackerott, Serena (E) Vila, Curtis (E) Baileikorocau, Waisiki Frandsen, Cassandra
<b>Unassigned</b>	2		

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## PROCEEDINGS

1. Call to Order (11:16 am)
2. Review of Minutes
  - a. **Moved, seconded, and passed** – *the Minutes of Feb, 24, 2017*
    - Vote: Unanimous in Favor (Abstention: 0)
3. Ad Hoc Committee Reports
  - a. on De Brum Hall and Dormitory water supply
    1. Reported findings
    2. Causes of water-supply or -pressure loss are complex and may include:
      - Holding car wash events
      - Taps left on in buildings besides De Brum Hall
      - **Recommended, and passed:** *That the College place a plumber on-call over weekends*
4. Standing Committee Reports
  - a. Faculty Senate
    1. Curriculum Committee
      - i. Reported last two meetings
        - Five English courses approved (ENG 067, ENG 086, ENG 089, ENG 096, and ENG 099)
        - Two IDS courses approved (IDS 140 and IDS 170)
        - Program sheets approved
  - b. College
    - a. Enrollment Management (No meeting)
      - Formed a volunteer working group for Computer Applications (CAP) test with goal of revising technical jargon for new CMI students, including Richard Cooke, Manny Mottelang, Dr. Seyoum Teshome, and Nik Willson
    - b. Human Resources
      - No Meeting
    - c. Information Technology
      1. Reported their Meeting of Feb 14
        - Requesting Faculty Senate's input on questions of privacy in email searches and intellectual property in eLearning
    - d. Institutional Planning
      1. Reported meeting of 8 March 2017
        - New Chair is Mr. Stanley Lorennij, Dean of Arrak Campus
        - Discussed course completion rate standard of CMI, is 31, and

ACCJC's 70% level.

- the actual certificate completion rate for 2016 is 43.
- They will set an initial ISS for annual bachelor degree completion at 10. 25 students per cohort.
- They will recommend Executive Council (EC) that these ISS's be included in our ACCJC Annual Report and our substantive change proposal for the Bachelor of Arts in Elementary Education (BAEE).

e. Library Committee

1. Reported their conversation with Acting Director Lisa Jeraan (No Meeting)
  - New MA degreed Librarian just arrived
  - They are still under-staffed, and Director Position should be filled as soon as possible

f. Physical Plant and Facilities

1. Reported their Meeting of March 09, 2017.
  - Had discussion about the usage and management of the Fitness Room.
  - They are awaiting a response from Rachel.
  - Still working CLLC/HIPPO Upgrade and Management.
  - Looking for some Legal Actions.
  - Concerned about the Campus Security (Curfew needed?)
  - Request: some classrooms are flooding and need to be fixed soon.

g. Student Life and Conduct

1. Reported that this committee still has no schedule of regular meetings

h. Executive Council

- No regularly scheduled meeting, report

3. Old Business

- None

4. New Business

- None

5. Discussions

a. Email Searches Policy

1. **Moved, seconded, and denied:** In any circumstances, it may be necessary for the College IT Department to access email to look into security or abuse incidents or violations in other college policies. The access must be approved by the President and will be activated as needed and any email obtained will only be exposed to those individuals with a need to know or

as required by the law.

- Vote: AYE (1), NAY (30), ABSTAIN (6)

b. Intellectual Property in E-learning

1. **Moved, seconded, and passed:** *that current employees be accorded intellectual property rights for creations of the mind such as a course or course materials regardless of storage, delivery and medium.*

- Vote: AYE (34), NAY (0), ABSTAIN (3)

2. **Moved, seconded, and passed:** *that an approval or permission of the author is required to access and reuse a course or course material for College eLearning until appropriate policies and procedures in intellectual property rights are established by the College.*

- Vote: AYE (36), NAY (0), ABSTAIN (1)

C. the attached resolution will be reported to the EC, with change (0 Abstention)

d. Curriculum Committee

1. Dean of Faculty opening (Mary Van Auken will resign)

2. Chair urges Faculty Senate not to follow its own By-Laws

6. Announcements

- None

7. Adjournment (12:06)