

Minutes of the Faculty Senate

MEETING

Date 2017-03-24

Call ☒ regular ☐ special

Site Board of Regents Conference Room, Wūlka Campus

Remote Sites Polycom Room, Arrak Campus

Chair Nik Willson, Developmental Education – Faculty Senate President

Recording Dr. Jaerin Chung, Liberal Arts – Faculty Senate Secretary/Treasurer

Record status ☐ draft ☒ official

"The Faculty Senate adopts these Minutes as a true record of this meeting."

FACULTY

Total Present: 41 (37+4)

Attended			Apologized	
Dep	Name		Name (E: Excused)	
Adjunct	Korean, Rosina			
Business	Kendall, Meitaka Teshome, Seyoum			
Dev. Education	Bojos, Rosalie Cameron, Morgan Cooke, Richard DiLella, Joseph Enriquez, Emiliana Ishiguro, Amanda	Maitokana, Gade Manase Manase Perkins, Pamela Savu, Silipa Seru, Jeniffer Williams, Amanda	Hazzard, Andrea (E)	
Elem. Edu	Castaño, Luciana Koroi, Rosie Soje, Gabiel			
GED			Andrew, Mothy Henos, Tarry Herkinos, Tone Ientaake, Moarieta	Ittu, Jobirik Jacklick, Charles Olter, Werter
LA	Carroll, John Chung, Jaerin DeCoursey, Christina Goto, Sayaka	Jenyo, Folake Newman, Richard Switaj, Elizabeth Van Auken, Mary		
M. Studies	Lajar, Hermon		Alik, Wilbert	
Nursing	Peter, Florence Sumaoang Moses		Bohanny, Walton	
Library	Schutz, Lola (non-voting)			
STEM	Baileikorocau, Waisiki Canonigo, Ernest Corpuz, Micahel Heckerott, Serena	Liwagon, Elgie T. Sumaoang, Rosalinda Vila, Curtis		
Unassigned	4			

PROCEEDINGS

1. Call to Order
 - a. 11:11
2. Review of Minutes
 - a. **Motioned, Proceeded, and Passed-** The Minutes of February, 24, 2017 Meeting
3. Ad-Hoc Committee Reports
 - a. IRB
 - i. IRB (Elizabeth) didn't have a chance to review any form so it will be moved to the next meeting
4. Standing Committee Reports
 - a. Faculty Senate
 - i. Curriculum Committee Report
 1. Several Program Sheets are approved. The Programs are following;
 - BA Elementary Education Program
 - Advanced Specialization Certificate in Deaf Education
 - BA in Elementary Education with Advanced Specialization Certificate in Deaf Education Program
 - Advanced Specialization Certificate in Severe Disabilities Education
 - BA in Elementary Education with Advanced Specialization Certificate in Severe Disabilities Education
 2. Course outlines approved:
 - ETH 300 Ethics and Organizational Governance (Replaces EDU 300 Ethics and Governance approved 02/06/2017).
 - IDS 428 Personal and Social Health Skills (Approved 1/30/2017).
 - b. College
 - i. Enrollment Management
 1. Meeting Report
 - CAP test/ Technology Replacement Test.
 - Need Volunteers from Development Education Department
 - The Test is by End of the Apr.
 2. Tech Replacement Test
 - Already more than 400 students took the test
 - Explained the meaning of the Long-Term Test
 - Announced the testing availability of local high school students

- Said, It was referred as GED (Adult basic education program). problem is that most of students need more preparation for that so small components about ABE program should be contained in the replacement test.
- The Replacement Test is not for Admittission.
- Question: who is the reviewer? - Sub group (Not Ad-Hoc), report to EC, 2 English, 2 Math, and one STEM Teacher.
- The format and contents are still not decided but the related conversation is still on going.
- Any advice/comments are accepted.

ii. Human Resources

- No Meeting

iii. Information Technology ([Click here to enter text. reporting](#))

1. Meeting Report
 - Approved the Minutes of their last meeting.
2. Course Materials Discussion.
 - Reported their Concern on the Faculty Rep solution for upgrading system, including Windows.
 - Solution: MS 2016 is available to the entire school computer.
3. Technology Replacement.
 - Announced their Plan to Replace the Polycam to Zoom due to the High Expenditure and Usage.
4. Faculty Training
5. Email specializing power
 - They decided how to conduct a "Demonstration". They are trying to keep the procedure simple.
 - Two Issues from The IT Rep provision and vision are reported; Faculty and Student (Last year) and the Ad-hoc committee for the Email Account Investigation
 - The Discussion Will Be Continued.
 - **Question:** Copy Right on the Email Account? Answer was no.

iv. Institutional Planning ([Click here to enter text. reporting](#))

1. Discussion
 - Unacceptable Program Request Review - will not be funded based on their two day training.
2. Action
 - Program Request Review Training was moved and approved that IPC recommends that training be made available before any penalty would be assessed

- Initiatives from unacceptable program reviews in the next round of review would not be funded.
- The prioritized initiatives from the last round have been funded and it will be made clear that the initiatives need to be accomplished soon. This will be brought to the next Budget Committee meeting.

3. Discussion - Board KPIs

- Discussion Board Key Performance Indicators (KPIs)
- Board KPIs were discussed along with the relationship between (KPIs) and Institutional Set Standards (ISS).

v. Library ([Click here to enter text. reporting](#))

- Reported their New Temporary Librarian, Lisa
- Still needed to hire a full time librarian.

vi. Physical Plant and Facilities ([Click here to enter text. reporting](#))

- No Meeting

vii. Student Life and Conduct ([Click here to enter text. reporting](#))

- No Meeting

viii. Executive Council ([Click here to enter text. reporting](#))

1. Meeting Report

- **Moved, Seconded, and Passed:** that EC approve minutes of 15 February
- **Moved, seconded, and Passed:** that EC adopt a revised Role Scope and Authority (RSA)
- **Moved, Seconded, and Passed:** that all reports and updates will be compiled and sent out

2. Faculty Senate's Resolution on Policy Distribution and Creation to Human Resources (HR) Cmte for recommendations to Faculty Senate

5. Old Business

-None

6. New business

-None

7. Discussions

a. Moved, Seconded, Opened- Accepting any Moto for the Carnival.

- What's the Moto is looking for?
- Something catchy also not too complicated.
- Should be focused on the Student Attitude and Altitude.

- Do we agree that we need to have a motto?
- Who has the copy right for the Motto? (The Soul, Emotion, not legal)
- Faculty Senate
- Rosie: All the goals of Students, CMI, and Faculty should be included in the Motto.
- It needs to be more specified since the reason of 4% is all Education oriented.
- How would the Motto fit any strategic plan or program?
- no. we don't have any strategic plan.
- Move to the next meeting? Moved, Seconded,
(Aye, 18 +1, Nay, 9, Moved to the NExt meeting.)

b. Adopting Instructional Strategy and Share with Faculty Senate.

- Moved, Seconded; moved to the Discussion.
- Elizabeth: Budget issue?
- John: He agreed with the idea. It could be a little complicated but it can be a good start. Should go something easy and simple.
- Cameron: Google Doc/or any Online suggestion will be useful.
- **Moved, Seconded** (2 abstentions)

c. EC Report

- All the Reports are posted (Read the Email Report)
- Question: How to Handle/Manage the Creating Policy?
- Question: EC is doing something or most of their regular business separately with FS?
- Nikolas Agreed with.
- Seems like FS agreed to discuss the necessity to shorten the separation between EC and FS.

d. Curriculum Committee Reporting Procedure

- Vote: **Motioned, Seconded, Opened:**
Result: Aye. 12, Nay. 20, Abstention 8. --> The Discussion Moved to the the by-law change.

8. Announcements

-None

9. Adjournment

a. 12:16