

Faculty Senate Meeting Minutes

Date: 28 October 2016

Attendance:

Andrew, Mothy Cameron, Morgan Canonigo, Ernest T. Castaño, Luciana Chung, Jaerin Corpuz, Michael Di Lella, Joseph Enriquez, Emiliana Frandsen, Cassandra Good, Catherine Hackerott, Serena Ientaake, Moarieta Ishiguro, Amanda Jacklick, Charles Korean, Rosina	Krawczyk, Ewa Lehman, Fern Liwagon, Elgie T. Manase, Manase Maitokana, Gade Newman, Richard Perkins, Pamela Seru, Jennifer Soje, Gabriel Schutz, Lola Sumaoang, Rosalinda Switaj, Elizabeth Teshome, Seyoum Van Auken, Mary	Vila, Curtis Williams, Amanda Williams, Edward Willson, Nikolas
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(Total: 33)

1. Call to Order

- a. Meeting was called to order at 11:11 am.

2. Minutes

- a. **Moved, seconded, and adopted**, the Minutes of 14 October 2016 Faculty Senate meeting, with two (2) abstentions.

3. Old Business

- a. No old business.

4. Committee Reports

4.1. Enrollment Management Committee (Presenter: Amy Ishiguro)

- a. Didn't have actual meeting but had an Irregular Session for Brainstorming.
- b. Stresses the importance of reading/Attention on the Report

4.2. Curriculum Committee (Presenter: Catherine Good)

- a. Adopted their new Scuba Diving Course
- b. Adopted Math 121
- c. Adopted Interdisciplinary Studies course code: IES

4.3. Human Resource Committee (Presenter: Morgan Cameron)

- a. Had meeting on Oct 27 of 2016
- b. Resubmitted the Awards Policy/Probation Policy Program to the Faculty Senate

- b. Looking forward to see some feedbacks by End of November

4.4. IT Committee (**Presenter: Curtis Vila**)

- a. Didn't have any Regular Session
- b. Discussed about the Internet Outrage irregularly

4.5. Institutional Planning Committee (**Presenter: Mary Van Auken**)

- a. will conduct a student survey about the student service
- b. Time, Format, and the goal of the survey are not cleared.
- c. Need the formalized training scheduled to be cleared and formed
- d. Consultant for PSS, UPS, CMI, and MOE
- e. Mission Review Process will be updated as per the integrated Planning Manual
- f. Preparing the follow-up report about accreditation and Internet outage issue.

4.6. Library Committee (**Presenter: Dr. Gabriel Soje**)

- a. No Meeting

4.7. Physical Plant (**Presenter: Manase Manase**)

- a. \$5,000 Maintenance Improvement Fund
- b. Preparing the ACCJC Accreditation
- c. Announced any wish list after November 11.

4.8. Student Life Committee (**Presenter: Cassandra Frandsen**)

- a. No Meeting

4.9. Executive Committee (**Presenter: Nik Willson**)

- a. No regular meeting date since last Faculty Senate meeting.

5. **New Business**

a. Water shortage of DeBrum Hall (**Presenter: Dr. Joseph DiLella**)

1. **Moved, seconded, and passed unanimously**, that the College hold a moratorium on car washes at the back road because of the water shortage on Campus, including De Brum Hall and the Dormitory.
2. **Moved, seconded, and passed unanimously**, that Faculty Senate form an ad hoc committee of three members to ascertain the cause of the water shortage in De Brum Hall
3. **Joseph DeLeila, Mary Van Auken, and Manase Manase** volunteered as the ad hoc committee members. They will report the results by end of December of 2016.

6. **Information**

a. Professional development

1. Whereas **Faculty Senate** voted in the 14 October 2016 meeting to table annual review of by-laws until the Senate's questions regarding professional development should be answered: the **Faculty Senate President** circulated hard copies of the document recording the Senate's questions at that meeting, "Faculty Senate

Questions re Professional Development," and he called for an informal discussion on the status of the Senate's professional development questions.

2. **Moved, seconded, and passed unanimously**, that **Faculty Senate** discuss professional development funding with the **Chief Financial Officer**.
3. **Moved, seconded, and passed**, that **Faculty Senate** hold this meeting on 18 November 2016
 - i. Voting: Yes 16, No 10, Abstention 2.

b. Salary schedule

1. Whereas **Faculty Senate** consented without objection that
 - **Amanda Williams** should voluntarily compile the Senate's concerns and questions regarding salary schedule;
 - this compilation should be shared with the College administration;
 - this compilation, titled "Concerns regarding salary schedule compiled 14 – 18 October 2016" was completed since the last Faculty Senate meeting;the **Faculty Senate President** circulated hard copies of the compilation and called for any additional discussion on the status of the Senate's concerns and questions.
2. senior administration received the Senate's concerns and questions on 20 October 2016
 - a. preparing to address faculty's salary schedule concerns as compiled and stated in the compilation on 11 November 2016.

7. **Announcements**

- a. The **Faculty Senate** moved to congratulate and acclaim three members for professional publications:
 1. Dr. Elizabeth Switaj, on the publication of her book, *James Joyce's Teaching Life and Methods: Language and Pedagogy in A PORTRAIT OF THE ARTIST AS A YOUNG MAN, ULYSSES, and FINNEGANS WAKE*
 2. Richard Newman, on the publication of his novel, *Graveyard of the Gods*
 3. Dr. Ewa Krawczyk on the publication of her book chapter, "Comparative Discourse Analysis: Dichotomous Reality from a Polish Immigrant's Perspective" in *Language, Race, and Power in Schools: A Critical Discourse Analysis*.

8. **Adjournment**

- a. The meeting was adjourned at 12:04.