

Faculty Senate Meeting Minutes

Date: March 11, 2016

Attendance:

Andrew, Mothy Baileikorocau, Waisiki Canonigo, Ernest Castano, Luciana Corpuz, Michael Endicott, Nicholas Good, Catherine Hackerott, Serena Hazard, Andrea Hess, Janet Ientaake, Moarieta Ishiguro, Amanda	Kennedy, Bethany Knobloch, Nicholas Korean, Rosina Kreikemeier, Melissa Leshan, Jacqueline Manase, Manase Pagolu, John Perez, Benjamin Perkins, Pamela Peter, Florence Ribeiro, Ricardo Rollis, Agatha	Savu, Silipa Savu, Vasemaca Schutz, Lola Seru, Jennifer Soje, Gabriel Solomon. Beylul Sumaoang, Moses Sumaoang, Rosalinda Switaj, Elizabeth Teshome, Seyoum Van Auken, Mary Vila, Curtis Willson, Nikolas
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Guests Don Hess and Agnes Kotoisuva came to answer questions regarding the Salary Schedule and Housing. Their portion of the meeting started promptly at 11:00 am and concluded at 11:45.

Regarding salaries, placing new hires on the scale without paying a higher salary than current faculty was addressed. There will be salary increases, but they may not make up for the previous pay cut. It all depends upon available financial resources. The new salary schedule will accommodate placing current faculty members correctly according to qualifications, job description, and years of service. Faculty who are being underpaid according to this schedule will have their salaries raised. No one whose salary already exceeds the correct amount will have their salary reduced.

There were several questions raised about the changes in Housing Policy, which is currently unfinished. A group volunteered to follow up on specific issues regarding Fast Track.

1. Meeting was called to order at 11:45
2. Minutes of the February 26, 2016 Faculty Senate Meeting were approved with 7 abstentions.
3. **Old Business:** Elizabeth Switaj reported
 - a. Faculty can register for CITI/IRB training
 - b. Elizabeth Switaj can assist with any help you might need.
4. **Committee Reports:**
 - a. **Executive Council:** Elizabeth Switaj reported No meeting

- b. **Institutional Planning:** Mary Van Auken reported:
- i. IPC approved a set of minutes from
 - January 27, 2016 (regular meeting)
 - February 10, 2016 (special meeting)
 - February 16, 2016 (special meeting)
 - February 18, 2016 (special meeting)
 - February 26, 2016 (special meeting)
 - ii. IPC approved the Prioritization Matrix
- c. **Human Resources** Luciana Castano reported: Next meeting will be after Spring Break
- d. **Performance Management System and Faculty Working Group:** No report
- e. **Information Technology:** No meeting
- f. **Enrollment Management:** Florence Peter reported
- i. The 2016 Fall Semester Calendar has been finalized, approved, and distributed to all faculty members.
 - ii. Concerns remain about the 3-day add-drop period, Thursday, Friday, Monday
 - Faculty can drop anyone who does not attend class on the first day
 - Placement testing that allows students entry into a higher level class is not included in this add-drop restriction. Those changes are made as needed.
- g. **Student Life and Conduct:** Ricky Ribeiro reported: No meeting.
- h. **Physical Plant and Facilities:** Melissa Kreikemeier reported: No meeting
- A question was raised about the sudden disappearance of the hut across from the Education Office in RH. Melissa Kreikemeier promised to follow up on why the building was removed and if there are plans to replace it.
- i. **Curriculum and Assessment:** Catherine Good reported as follows:
- i. CAC voted to accept the following documents.
 - Liberal Arts Program Review SY 2011-201
 - Maritime Initial Program Review Report Spring 2014-Fall 2015
 - Certificate of Completion in Accounting Clerkship Initial Program Review - SY 2014 - 2015
 - ii. Also, the following document was approved.

Review of Support Programs Rubric - Once a program review is accepted, the Committee completes two rubrics, one to evaluate the document and one to evaluate the program. The rubric used to evaluate **academic** programs was not appropriate for programs like Academic Support Program and Library Program which do not have a curriculum with SLOs to assess. The Review of Support Programs Rubric was approved to evaluate these types of programs.

- j. **Library Committee** Gabriel Soje reported: No meeting.

5. New Business:

- a. Amy Ishiguro asked for faculty volunteers to participate in Student Orientation. Previous orientations have excluded faculty and have only been concerned with business and procedures. Discussion ensued, and Faculty members have volunteered to create portions of interest to students.
- b. Jacqueline Leshan brought up an issue regarding student restroom on campus: the fact that they are not hygienic, often have no water, and soap and paper are not supplied. She asked for a solution to the problems.

6. Announcements: Jennifer Seru reported that Founders Day is April 8: Opening Ceremony.

On Saturday, April 9, there will be a carnival, and CMI teams will hold a “yard” or “stuff” sale on the basketball court. All team members are urged to bring in slightly used, unneeded items to sell. All funds raised will go to the Endowment.

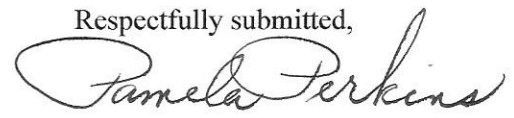
Saturday, March 12, is a walk for the Fiji Relief Fund starting at 6:30 am at USP and ending at CMI – prizes for speed and participation.

Friday March 11 is Beylul Solomon’s last day at CMI. She goes on Family Leave and will be returning to the US. Her husband, William, has been transferred to Saipan, and they will not be returning to Majuro. This evening there will be an opportunity to say good-bye to Beylul at MIR followed by a gathering at Benjamin’s bungalow.

7. Pedagogy Discussion: None

- 8. The meeting was adjourned at 12:12 pm.

Respectfully submitted,



Pamela Perkins



Academic Calendar

Fall 2016

Fall 2016

August

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| Aug 8-9 | New Faculty Welcome-Orientation
Early Registered students without changes finalize registration |
| Aug 10 | All Faculty Orientation
CAP Technology Placement Test for All New Students
Last Day for Early Registered Students without changes to finalize registration |
| Aug 11-12 | New Student Orientation |
| Aug 14 | Remove Schedules for ER Students from SIS |
| Aug 15-17 | Regular Registration
(for Students who did not Early Register or those who need schedule changes)
Residence Hall Opens 4 pm |
| Aug 18 | First Day of Instruction
Registration for Audit Students
Open Drop/Add period |
| Aug 19-21 | Orientation for Residence Hall Students |
| Aug 22 | Last Day to Drop/Add |
| Aug 29 | Last day to withdraw without official record |

September

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| Sept 2 | Holiday: Dri-Jerbal Day- No Classes |
| Sept 22 | Faculty In-service- No Classes |
| Sept 23 | Holiday: Manit Day- No Classes |

October

Oct 5 - 7	Mid-Term Evaluations
Oct 10	Mid-Term Reports Due to Registrar and students
Oct 14	Last day to Withdraw with "W" on record

November

Nov 7-11	Advising for Early Registration
Nov 17	Holiday: President's Day- No Classes
Dec 2	Holiday: Gospel Day- No Classes
Dec 6	Last Day of Instruction
Dec 7 - 9	Final Examinations
Dec 10	Residence Halls Close
Dec 12	Grades Due to Registrar and available to students