

Faculty Senate Meeting Minutes  
March 27, 2015

Attendance:

Alik, Wilbert	Ishiguro, Amanda	Seru, Jennifer
Atherton, Rinnel	Jetñil-Kijiner, Kathy	Shutz, Lola
Baileikorocau, Waisiki	Kennedy, Bethany	Soje, Gabriel
Brady, Ashley	Knobloch, Nicholas	Solomon, Beylul
Canonigo, Ernest T.	Korean, Rosina	Sumaoang, Moses
Endicott, Nicholas	Manase, Manase	Sumaoang, Rosalinda
Giardullo, Laura	Perkins, Pamela	Switaj, Elizabeth
Good, Catherine	Peter, Florence	Teshome, Seyoum
Hazel, Cassandra	Ribeiro, Ricardo	Van Auken, Mary
Hazel, Justin	Royka, Judy	Willson, Nik
Hess, Janet	Savu, Vasemaca	

Apologies:

Castaño, Luciana

1. Meeting called to order at 11:04 am.
2. Minutes of March 13<sup>th</sup> meeting approved with one abstention.
3. Old Business
  - a. Research Ethics Board – Please post any comments on this subject to the existing Google Drive document.
  - b. Housing Policy
    - i. The proposed housing policy changes were brought forward for discussion. The draft had been sent to the faculty senate mailing list previously, but some people were unable to access it.
    - ii. The following changes were made to the draft:
      1. The housing policy is to apply “for all employees” rather than “across the campus.”
      2. The college “may maintain apartments on campus,” rather than “will maintain X apartments on campus.”
      3. The provision for the college to lease land and the employee to build a house on that land was struck.
      4. Options for the housing allowance to be paid directly to the bank for a housing construction loan or to be added to employee pay were added.
      5. It was clarified that cohabiting couples must both choose the same option.

- iii. The following points of discussion were raised:
  - 1. That because the proposed new policy on deposits and damage involved the possibility of money being withheld from employee paychecks, the checkout procedure that requires employees to be present when such decisions are made should be included in the policy. As the change to the housing policy that this point speaks to is not being proposed by the faculty senate, this issue will be raised at the next HR committee meeting.
  - 2. Point a.1.iii. of the proposed new housing policy raises a few issues such as the difference between the claimed value and actual value of a policy, whether excess funds after a land lease is paid can go to pay for loans, and the difference in cost between the land and the house on it.
  - 3. Previous housing policies that allowed for all Master's degree-level employees to receive the benefit had to be changed for CMI's budget to be approved by the government.
- c. Faculty are requested to consider how and whether the senate might, as a body, raise funds for the college endowment.
- 4. Committee Reports:
  - a. EC, IPC, HR, EMC, Student Life & Conduct, and Physical Plant, did not meet.
  - b. IT
    - i. Faculty who need Silverlight installed to access Hippo FM should use the online IT Helpdesk Ticket system to request it.
    - ii. The email bulk distribution policy is to be added to the IT Policy and Procedures Manual.
    - iii. The website is to be expanded. Victor Garcia is forming a subcommittee.
  - c. CAC approved the Marshallese Studies mission statement and PLOs.
  - d. The Library committee now has a website. Library printers have arrived, but IT is working on the payment system.
- 5. New Business
  - a. After the recent accreditation team visit, the faculty evaluation process is being standardized, with forms and rubrics that will be used throughout CMI. These forms should be made available in time for next week's department meetings.
- 6. Other Points of Discussion
  - a. It was requested that the issue of when owed incentive payments will be made be raised at EC.
  - b. It was also requested that the EMC address whether students who are failing courses at midterm will be allowed to early register.
- 7. Meeting adjourned at 12:05 pm.