

Faculty Senate Meeting Minutes

Date: August 28, 2015

Attendance:

Alik, Wilbert Baleikorocau, Waisiki Bertram, Eric Bojos, Rosalie Brady, Ashley Canonigo, Ernest T. Castaño, Luciana Endicott, Nicholas Enriquez, Emiliana Giardullo, Laura Good, Catherine Hess, Janet Ishiguro, Amanda Jetnil-Kijiner, Kathy Knobloch, Nicholas	Korean, Rosina Kreikemeier, Melissa Lajar, Hermon Leshan, Jacqueline Manase, Manase McWilliams, Floyd Pagolu, John Perkins, Pamela Pérez, Benjamin Ribeiro, Ricardo Rollins, Agatha Savu, Silipa Savu, Vasemaca	Seru, Jennifer Soje, Gabriel Solomon, Beylul Sumaoang, Moses Sumaoang, Rosalinda Switaj, Elizabeth Teshome, Seyoum Trevor, Mike Tsuchiya, Yukiko Van Auken, Mary Willson, Nik
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1. Meeting called to order at 11:05
2. Minutes of August 14th meeting approved unanimously.
3. Old Business:
 - a. Amy Ishiguro reported that she has worked many hours to understand and clarify Salaries and Incentives and is ready to turn these discussions over to someone else. There was discussion as to the \$250 Employee Appreciation bonus – appreciated by all but creating confusion as to why it was awarded. Any faculty members who are due an incentive payment but do not receive it should contact Elizabeth Switaj or Amy Ishiguro.
 - b. Research Board: there will be on-line trainings available to those faculty members who are interested should inform Don Hess of their interest.. Eric Bertram asked about the source of this training, and the answer given was Florida.
 - c. Recommendation to shelve the director of institutional integrity position for one year
 - i. Bill (Nicholas) Knobloch spoke to the matter. He has provided a letter to all faculty members recommending a one-year delay of this position for review and discussion and asked about providing this letter to the Board of Regents.
 - ii. A vote by secret ballot decided that the letter would be forwarded to the Board of Regents with 22 Yes, 12 No, and 1 abstention.
 - iii. Bill also offered to research and come back with answers as to why potential employees who were offered positions did not accept those positions when offered.
 - d. Faculty Evaluation is still in a stage of development
 - i. Elizabeth Switaj reported that the Evaluaton system is “coming.”
 - ii. Laura Giardullo requested that the issue of Faculty Evaluation be discussed in each department.
 - e. Election of Senate Officers and Committee Representatives
 - i. President Elizabeth Switaj was elected by secret written ballot
 - ii. Vice President Floyd McWilliams was the only candidate for Vice president
 - iii. Pamela Perkins was the only candidate for Secretary once Elizabeth was elected as President.
 - iv. New Committee Representatives for 2015-16 are as follows:

Executive Council	Beylul Solomon/Elizabeth Switaj
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Institutional Planning	Wilbert Alik / Mary Van Auken
Human Resources	Rosina Korean / Lucy Castaño
Information Technology	Eric Bertram / Curtis Vila
Enrollment Management	Florence Peter / Jennifer Seru
Student Life & Conduct	Ashley Brady / Ricky Ribeiro
Physical Plant & Facilities	Melissa Kreikemeier / Rosalinda Sumaoang
Curriculum and Assessment	Catherine Good / Beylul Solomon / Mary Van Auken (Chair)
Library Committee	Gabriel Soje / Benjamin Pérez

4. Committee Reports:

- a. EC Several items were discussed:
 - i. Incentives will be paid
 - ii. Bill Knobloch has removed himself from the Executive Council
 - iii. There will be a new form for Committee Reports, and William will send the form. Reports will not take the place of Minutes.
 - iv. RSA will be updated.
 - v. By-laws will need to be presented.
 - vi. Guam Community College would like to become a virtual university with us, expanding vocational education, adding on-line opportunities, and creating funding for the Endowment Fund.
 - vii. Amy Ishiguro reported concerns about overworking new students in the bookstore when the textbooks arrived and that bonuses were paid to faculty even though the textbook account was in arrears causing delays in textbook arrival,
- b. IPC The committee is planning to complete the Strategic Plan during the fall 2015 semester. Approved a site for a new DLC in Ebeye: the old hospital
- c. HR No meeting.
- d. IT Concerns of Faculty
 - i. Status of Moodle
 - ii. updating computers in labs that may make faculty laptops and student work incompatible
- e. EMC Registration and Financial Aid issues need further improvement before registration for Spring 2016 Semester.
- f. Student Life & Conduct This committee only meets if there are problems in Student Life that cannot be solved within the Student Life procedures. It was suggested that since it meets so seldom, perhaps it should not be a standing committee but simply an occasional committee. However, Nick Endicott suggested that the committee should remain an active committee but focus more on Student Life rather than the occasional business of dealing with misconduct.
- g. Physical Plant & Facilities No meeting.
- h. CAC
 - i. Election of Officers Election of Officers
Chair- Mary Van Auken
Recording Secretary - Catherine Good

Course Outline Editor - Don Hess

- ii. RSA approved
 - iii. Academic Program Review Schedule for 2015-2021 approved.
 - i. Library New funds are available for purchasing materials for the library.
- 5. New Business:
- 6. Announcements:
 - a. College Fair is November 6, 2015, and each faculty member is encouraged to help advertise his/her alma mater at the fair by contacting the institution and manning a table at the College Fair as its representative. Please contact Pranson Eliou as soon as possible to inform him of what you are able to do to help.
 - b. September 3 is a Welcome Party for New Students
 - i. Janet Hess stated that all students pay Student Fees that go toward events such as this.
 - ii. It was reported that, at the General Assembly, the party was changed to be for all students.
 - iii. All faculty are invited and encouraged to attend.
 - iv. One reason for non-attendance of Faculty is the lateness of the starting of each event. The invitation states 7:30 but does not actually commence until approximately 9:30 pm.
 - c. The Taiwan Student Exchange Program will be bringing students onto the campus and into our classrooms. Please welcome them and have them stay for a visit if there is room in the classroom.
- 7. Meeting adjourned at 12:00 PM.