IT COMMITTEE MINUTES

March 14, 2017 • 11:00AM • Board Room

PRESENT: Boni Sanchez, Agnes Kotoisuva, Lisa Jeraan, Curtis Vila, Stanley Lorennij, Chris Sebastian, Alexandria Johnny, Va Savu, Ed Williams

CALL TO ORDER: Boni called the meeting to order at 11:09 AM

REVIEW OF MINUTES: Minutes from February 14, 2017, approved with revisions in the section containing ATAC policy. Moved by Agnes, Second by Chris. Approved with three abstain: VA Savu, Ed Williams, Alexandria Johnny

UPDATES:

- ❖ TH 209
    - ➢ after .\stamp login is done, some laptops display one drive update pop ups-laptops 21, 22
    - ➢ some laptops have v-space desktop shortcuts -laptops 11,12, 21 -should user use this instead of going through the google chrome apps steps.
    - ➢ some laptops do not go through the google chrome apps steps because the v-space connect prompt dialog box appears instantly after logging in as-laptops 24, 25
    - ➢
    - ➢ vspace connect initialization takes forever - laptop 16the ./stamp account user on the list disappears after a confirmed user have logged out
    - ➢ Are we using the one OS and one server for Th209 vspace?-please advice

- ❖ New Moodle 3.1 servers at CMI is about to release (target schedule is in Fall 2017 or Spring 2018)
    - ➢ Moodle Help Desk Support through Zoom (https://zoom.us/) has been scheduled every Monday and Friday 2:30-3:00 to provide assistance to any faculty or staff. The invitation will send to cmicom mailing list.
    - ➢ IT Department will start conducting series of Moodle training for a small group (ASP & IT).

- ❖ Website Update
    - ➢ IT is looking into migrating the server to another host. The current host cost $6000/annum. Also, the CMI website is running slow.

- ❖ Draft Email Policy
    - ➢ The faculty senate is requesting to know what a Google administrator can do or view in the Gmail control panel. The IT committee has witnessed that an admin of the CMI Gmail one can only view a name and reset, delete or suspend an account. No other data can be viewed or edited.

- ➢ It was suggested that there should be a procedure if an email account needs to be investigated.
- ➢ Revisions will be made to these sections in the Email Policy draft:
  - Authority and Scope
  - Incident Report and Email Data Protection
- ❖ Power Tools
  - ➢ Boni and Agnes will create a framework on how it will be used

- ❖ TracDat
  - ➢ IT Committee will create a working group for TracDat

ADJOURNED: 12:28 PM

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