



CMI

Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC)

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: iec@cmi.edu

Institutional Effectiveness Committee

11:10 a.m., November 26, 2025

BoR Conference Room

MINUTES

Members:

Dr. Elizabeth Switaj

Chairperson/Vice President of Academic & Student
Affairs (VPASA)/Accreditation Liaison Officer

Dr. Rosalie Bojos

Director of Institutional Research and Assessment (IRA)

Dr. Adedayo Ogunmokun

Vice President for Land Grant

Edward Alfonso

Dean of Academic Affairs

Meyar M. Laukon

Dean of Student Success

Nering R. Henos

Acting Director of Human Resources

Anaseini Talei

for Grant Coordinator

Leston Katjang

Student Government Association Representative

Desmond Doulatram

Faculty Senate/Chairperson, Curriculum Committee

Attendees via ZOOM

Gade Maitokana

Faculty Senate Representative

Not Present

Stevenson Kotton

Vice President of Business and Administrative Affairs

Dr. Tiffany Viggiano

Dean of WAVES

Tembo Langbata

Staff Senate Representative II

The Institutional Effectiveness Committee's *second* meeting for November 2025, was called to order by the Chairperson at approximately 11:15 a.m.

Before convening with the meeting, the Director of Institutional Research and Assessment recited the mission statement for the members of the committee.

I. Review of the Previous Meeting Minutes

A. [November 12, 2025 \(Draft\)](#)

1. After being carefully reviewed, the Faculty Senate Representative made a motion to approve the meeting minutes of [November 12, 2025 \(Draft\)](#). The motion was seconded by the Curriculum Committee Chairperson and carried unanimously, by the majority, with no abstentions.



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a) DECISION

(1) With no modifications, the minutes for the meeting held on November 12, 2025 (Draft), were approved, as presented.

II. Matters Arising from the Minutes and Previous Meetings

A. METO Strategic Imperatives

1. Retreat Feedback: Summary and Raw Results

a) The Vice President for Academic and Student

Affairs/Accreditation Liaison Officer shared and explained the previous retreat's Summary and Raw Results with the members of the committee.

(1) Some of the committee's discussion included:

(a) Input on Themes

(i) IEC Recommendations

(a) Recommended Change to Theme 1

(i) Current Theme: *"Student Achievement & Success"*

(ii) Recommended Change:
"Student Success and Cultural Relevant Learning"

(b) Recommended Change to Theme 2

(i) Current Theme: *"Expanded Access to Learning & Research"*

(ii) Recommended Change:
"Expanded Access to Learning & Research"

(c) Recommended Change to the Goal Modification

(i) The Dean of Student Success, along with the Curriculum Committee Chairperson, and the Agriculture Researcher II were to work on the **Goal Modification**.



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(d) Recommendation:

- (i) IEC members to review the remaining **Themes, Goal, Target, and Stretch Goals** and provide their feedback to be discussed in the next meeting.

III. Participatory Governance Updates

A. Report from IEC Chair

1. The Vice President for Academic and Student Affairs/IEC Chairperson shared the following with the committee:
 - a) The Board of Regents' approval of the new revised Mission, Vision, and Values on November 26, 2025.
 - b) The status of the revised [Integrated Planning Manual](#), which was still in process of being reviewed by the Board of Regents.

B. Secretariat Officer Report

1. As per the Secretariat Officer, the following were in the the process of being reviewed by the Executive Council:
 - a) [IEC 2025-2026 RSA](#)
 - b) [IEC 2024-2025 Assessment Report](#)

C. Faculty Senate

1. According to the Faculty Senate Representative, there was no report from the Faculty Senate

D. SGA

1. There was no report from the Student Government Association.

E. Staff Senate

1. With the absence of the Staff Senate Representatives, there was no report from the Staff Senate.

IV. Updates from Subcommittees, Working Groups, and Regular Functions

A. Data Governance (IEC Role 7)

1. As per the Director of Institutional Research and Assessment, the Data Governance subcommittee's next meeting will occur during the first week of December 2025.
 - a) One of the agenda items for the upcoming Data Governance subcommittee meeting was to review the Data Governance Policy.



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B. MAPS

1. The following were shared by Faculty Senate Representative:
 - a) 30% of the SLO report had already been submitted.
 - (1) The following departments had requested for an extension in terms of their submission deadline:
 - (a) Education Department
 - (b) Science, Technology, Engineering, and Mathematics (STEM) Department
 - (c) Liberal Arts Department

C. Program Review

1. Closing the PR Cycle
 - a) Incomplete PRs
 - (1) [Program Review Champion's Update Report](#)
 - (a) As presented by the Director of Institutional Research and Assessment, the following were clarified and discussed:
 - (i) There was no AA in Accounting Clerkship
 - (ii) Some of the exempted program units consisted of the following:
 - (a) Land Grant
 - (b) CLPLO
 - (c) New Programs
 - (b) The VPASA was to share the [Program Review Champion's Update Report](#) with the Senior Leadership Team.
 - (i) As per the Chairperson, any program unit that hadn't completed their Program Reviews were not qualified for the next **Prioritization Process**.
 - b) [Summary of degree program PLO assessments from cycle 2](#)
2. [ADAPTS](#)
 - a) Departments needing AUOs/SDOs/PLOs
 - (1) CLPLO, Communication, and Translation
 - b) Current phase: ADministrators set assessment requirements
 - (1) [Requirements for VPASA areas](#)



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- (a) Members were allowed more to review the document and share with their respective senates.

V. Accreditation

A. Accreditation Standard 1.5: The institution regularly communicates progress toward achieving its mission and goals with internal and external stakeholders in order to promote understanding of institutional strengths, priorities, and areas for continued improvement.

1. **Review Criterion:** Data and evidence related to institutional strengths and areas for development are used to inform and document discussions of institutional priorities.

- a) What has the college done to meet the standard?
- b) What was learned?
- c) What was the outcome?
- d) What's next?

- (1) In the interest of time, the standard and the criterion were deferred.

B. Follow-Up: reviving the Hall of Fame

1. Nominating committee
2. Logistics

VI. New Matters Arising

A. There were no new matters discussed in the meeting.

VII. Follow Up Items

A. There were no follow up items brought up for discussion by the committee members.

*****The agenda items from V.A. to VII.A., were deferred*****

VIII. Adjournment

A. The Institutional Effectiveness Committee's *second* meeting for November 2025, was adjourned at 12:15 p.m.



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Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer
Executive Council

Concurred By:

DocuSigned by:

.89BEB3BDDC23455...

Dr. Elizabeth Switaj
Vice President of Student and Academic Affairs
Chairperson, Institutional Effectiveness Committee

Approval Date:

December 10, 2025