



CMI

Institutional Effectiveness Committee

College of the Marshall Islands

Accredited by the Accrediting Commission for Community and Junior Colleges (ACCJC)

P.O. Box 1258

Uliga Campus

Tel: (692) 625-3394/3291/4931

Fax: (692) 625-7203

Email: iec@cmi.edu

Institutional Effectiveness Committee

11:10 a.m., March 12, 2025

BoR Conference Room

MINUTES

Members:

Dr. Elizabeth Switaj*

Dr. Rosalie Bojos

Stevenson Kotton*

Dr. Adedayo Ogunmokun

Edward Alfonso

John Zedkaia

Meyar Laukon*

Jemimah Razalan*

Kayo Yamaguchi-Kotton

Hatty Kabua

Ychen James*

Gade Maitokana

Daniel Hitchfield*

Tembo Langbata*

Chairperson/Vice President of Academic & Student
Affairs (VPASA)/Accreditation Liaison Officer

Designated Chairperson

Director of Institutional Research and Assessment

Vice President of Business and Administrative Affairs

Vice President for Land Grant

Dean of Academic Affairs

for Dean of WAVES

Dean of Student Success

Associate Dean of Learning Support

Director of Human Resources

Grant Coordinator

Student Government Association Representative

Faculty Senate Representative

Staff Senate Representative I

Staff Senate Representative II

Attendees via ZOOM

Desmond Doulatram

Faculty Senate/Chairperson, Curriculum Committee

* Not Present

1.0 Meeting started at 11:13am with the reading of the College Mission by Hatty Kabua.

2.0 Meeting was chaired by Director IRA, Dr Rosalie Bojos as the VPAA had to be at another engagement.

3.0 There were no minutes from the last meeting, Feb 26, 2025, as Secretary Meria Bollong was sick. Said meeting will be available for approval in the next IEC meeting.

4.0 Matters Arising from the Minutes and Old Business

4.1 Mentoring Program



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4.1.1 There was nothing to report as Dean Meyar Laukon was not present.

4.2 Revised Program Review Cycle from Fall 2025

4.2.1 After perusing the document and the processes involved in ADAPTS, senates were requested to share the document with their respective members.

4.3 Participatory Governance Update

4.3.1 Report from IEC Chair - None

4.3.2 Secretariat Officer Report - None

4.3.3 Faculty Senate - Nothing to report

4.3.4 SGA - None

4.3.5 Staff Senate - Nothing to report

4.4 Updates from Subcommittees, Working Groups, and Regular Functions

4.4.1 Data Governance (IEC Role 7)

4.4.1.a IRA Director reported that work is in progress on the Data Governance Policy and it is anticipated to be shared with the IEC in the next meeting.

4.4.2 MAPS

4.4.2.a. SLO Assessment Coach reported that two Information/Refresher Sessions for Faculty and Adjunct Faculty have been completed and that SLO Writing Days will be organized by the end of March to ensure that the April submission of SLO plans are met.

4.4.3 FACETS

4.4.3 a Incomplete PRs - to be discussed with VPAA in attendance

4.4.3.b [Summary of degree program PLO assessments from cycle 2](#)

4.4.3.b. i. A question was raised by Desmond about the number of courses that were used in the data collection in the report pertaining to.



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4.4.3.b.ii. The response from the chair was that VPAA would be requested to provide background information about the report to facilitate more informed discussions.

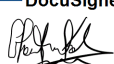
4.4.4 Social Justice Working Group (Reinstitution)

4.4.4 a It has been suggested that the lead-role of the group be changed because Alexandria is overwhelmed in her new role and currently focussed on Graduation planning and organization.

4.4.4.b The suggestion is to be discussed further at the next IEC meeting.

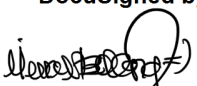
5.0 Meeting Adjourned at 12:13pm and the rest of the Agenda Items have been tabled for the next IEC meeting.

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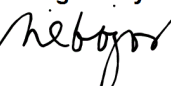
Gade Maitokana
 Faculty Senate Representative

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Meria N. Bollong
 Secretariat Officer, EC

Concurred By:

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Dr. Rosalie Bojos
 Designated Chairperson, IEC

Approval Date:

March 26, 2025

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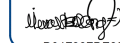
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Rosalie Bojos

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Editor Delivery Events

Status

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Agent Delivery Events

Status

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Intermediary Delivery Events

Status

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Certified Delivery Events

Status

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Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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