



P.O. box 1258
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Institutional Effectiveness Committee
11:10 a.m., September 14, 2022
BoR Conference Room

MINUTES

PRESENT:

Chairperson William Reiher

Executive Vice President

Co-Chairperson Dr. Elizabeth Switaj

Vice President for Academic and Student Affairs

Stevenson Kotton (**Not Present**)

Vice President of Business and Administrative Affairs

Vasemaca Savu (**Excused**)

Dean of Academic Affairs

Angela Franklin

Dean of Student Services

Rigieta Lord (**Not Present**)

Dean of WAVES

Cheryl Vila

Director of Institutional Research and Assessment

Agnes Kotoisuva

Director of Human Resources

Rosina Korean

Faculty Senate Representative

Hatty Kabua

Grant Coordinator

Oyinade Ogunmokun (**Not Present**)

Curriculum Committee Chairperson

Verenaisi Bavadra

Staff Senate Representative I

Jakio Lanwe

Staff Senate Representative II

Lucky Laik (**Not Present**)

Student Government Association Representative

ATTENDEES via ZOOM

Stanley Lorennij (**Not Present**)

Vice President of Land Grant

The Institutional Effectiveness Committee's **first** meeting for September 2022, was called to order by the Chairperson at approximately 11:20 a.m.

1. Mission Statement

- a. The meeting started off with the mission statement being recited by the Director of Human Resources.

2. Approval of Previous Meeting MINUTES

- a. The draft Minutes from **July 27, 2022**, were reviewed by the Committee.
 - i. After the committee reviewed the **MINUTES**, the Director of HR made a motion to approve the minutes, seconded by the Library Director. The motion was carried successfully with no abstention.



DECISION

With no corrections, the IEC meeting MINUTES for July 27, 2022, were approved, as presented.

3. Action Items

- a. IEC Assessment 2021-2022 (In Process: Data Collection)

4. Subcommittee and Working Group Updates

a. Data Governance

- i. Update
- ii. [Data Summit Update](#)

1. The Director of IRA shared the previous agenda for the Data Summit III, which took place on July 29, 2022.

b. AUO Working Group

- i. [Assessment Handbook](#)
- ii. Process for setting up a new service area (to be in Administrative Handbook under development)

5. FACETS Update

- a. [Group I - Phase F and A](#)
- b. [Group II - Phase F](#)

6. Participatory Governance

- a. Training plan and schedule for participatory governance by Task Force

7. Integrated Planning Cycle: Current Phase = Budget Allocation

- a. [Strategic Plan progress update](#)
 - i. 53 Activities Achieved
 - ii. 213 Activities on Track
 - iii. 58 Activities Deferred

8. MAPS Update

- a. [MAPS Cycle III Group 1 SLO Assessment](#)
 - i. The Director of IRA shared data statistics regarding the MAPS Cycle III.
 1. As per the Director, the SLOs were not met due to the high level of the assessments, which made it difficult for students to understand.
 2. The IEC applauded and commended the 4 programs that were completed.
- b. [SLO Assessment Champion procedure](#)
 - i. After having their final review of the document, the Faculty Senate Representative made a motion to approve, seconded by the Dean of



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Student Success. The motion was passed unanimously by the majority with no abstentions.

1. DECISION

- a. **With no modifications, the *SLO Assessment Champion Procedure*, was approved, as presented.**

9. Accreditation Update

- a. ***Standard I.B.3: The institution establishes institution-set standards for student achievement, appropriate to its mission, assesses how well it is achieving them in pursuit of continuous improvement, and publishes this information.***
- b. The ALO shared with the committee information regarding CMI's Follow-Up Report, which was due on October 1, 2022.
- i. The ALO also discussed the new standards relevant to the functions of the IEC.

10. Plan of Work for the Committee this Year

In the interest of time, the agenda items in 5-7 and 11, were deferred for the next IEC meeting.

ADJOURNMENT

The IEC's ***first*** meeting for September 2022, was adjourned at 11:44 a.m.

Submitted By:

DocuSigned by:

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Meria N. Bollong
Secretariat Officer, EC

Concurred By:

DocuSigned by:

65AD6D4E022F487...

William Reiher, EVP
Chairperson, IEC

Approval Date:

October 12, 2022