

**Curriculum and Assessment Committee  
Minutes – April 6, 2015**

Date: April 6, 2015 (Monday), 11:00 A.M, WH202

Agenda:

1. Minutes for Monday, March 30, 2015
2. Marshallese Language Arts Program Proposal/Program Sheet
3. Marshallese Social Studies Program Proposal/Program Sheet
4. PI 122 Issues in Pacific Studies
5. PI 260 Nuclear Tests in the Pacific
6. POL 101 Intro to Political Science
7. PSY 101 Intro to Psychology
8. PSY 201 Human Growth and Development
9. SOC 130 Introduction to Sociology
10. SOC 140 Contemporary Social Issues in Micronesia

Attendance:

Mary Van Auken	Laura Giardullo	Florence Peter
Ruth Abbott	Vasemaca Savu	Ernest Canonigo
Don Hess	Chris Sebastian	Beylul Solomon
Rachel Salomon	Meitaka Lekka	Catherine Good
Jennifer Seru	Jomi Capelle	Wilbert Alik - Guest

**Agenda Item(s):**

The meeting was called to order at 11:01 A.M. in WH202 by Mary Van Auken, Chair

1. Minutes for March 30, 2015 – Moved to approve with changes. Seconded. Passed.
2. Marshallese Language Arts Program
  - a. Program Sheet – Moved to approve. Seconded. Passed.
  - b. Proposal – Moved to approve. Seconded. Passed.
3. Marshallese Social Studies Program
  - a. Program Sheet – Moved to approve. Seconded. Passed.
  - b. Proposal – Moved to approve. Seconded. Passed.

## New Business

4. Procedures for creation of a new academic department – Moved to approve. Seconded. Passed. Note: Procedures will be reviewed and assessed at the end of the process.

Step 1: An existing academic department recommends in a Program Review the creation of a new academic department.

Step 2: The CAC approves the recommendation. The Chair of the CAC presents the recommendation to the Faculty Senate.

Step 3: The Faculty Senate votes on the recommendation.

- a. If approved, the Chair of CAC presents the recommendation to the Institutional Planning Committee (IPC).
- b. If not approved, the Chair of CAC notifies the CAC of the disapproval with a rational.

Step 4: The IPC votes on the recommendation.

- a. If approved, the Chair of the IPC presents the recommendation to the Executive Committee (EC).
- b. If not approved, the Chair of the IPC notifies the CAC of the disapproval with a rational.

Step 5: The EC votes on the recommendation.

- a. If approved, the CMI President presents the recommendation to the Board of Regents.
- b. If disapproved, the CMI President notifies the CAC of the disapproval with a rational.

Step 6: The Board of Regents votes on the recommendation.

- a. If approved, the new department is created and implementation will commence.
- b. If disapproved, CMI President notifies the CAC.

5. Recommendation by Liberal Arts Department to create a new academic department of Marshallese Studies. Move to approve. Seconded. Passed

Remaining items on the Agenda were carried over to the next meeting.

6. PI 122 Issues in Pacific Studies
7. PI 260 Nuclear Tests in the Pacific
8. POL 101 Intro to Political Science
9. PSY 101 Intro to Psychology
10. PSY 201 Human Growth and Development
11. SOC 130 Introduction to Sociology

12. SOC 140 Contemporary Social Issues in Micronesia

Meeting adjourned at 12:06 P.M.

Future agenda items:

1. Minutes for Monday, April 6, 2015
2. Education Program Review – Section I
3. PI 122 Issues in Pacific Studies
4. PI 260 Nuclear Tests in the Pacific
5. POL 101 Intro to Political Science
6. PSY 101 Intro to Psychology
7. PSY 201 Human Growth and Development
8. SOC 130 Introduction to Sociology
9. SOC 140 Contemporary Social Issues in Micronesia
10. AS Nursing Program
  - a. Course Sequencing
  - b. Program Sheet
  - c. AH114 Nutrition - Change of Prerequisites
  - d. NURS 110 Fundamentals of Nursing - Change of Prerequisites
  - e. NURS 113 Pharmacology - Change of Prerequisites
11. ENG 101 - change to 4-credits.
12. ENG 102 - change to 4-credits.
13. Math 110 - change to 4-credits.
14. Math 120 - change to 4-credits.
15. Update of program sheets for
  - a. A.S in Elementary Education
  - b. Certificate of Completion in Teaching
  - c. Special Education
  - d. 3+1
  - e. A.S in Nursing
  - f. Certificate in Public Health
  - g. Certificate in Accounting Clerkship
  - h. A.A. in Liberal Arts
16. RSA – Report on Executive Committee action to approve amendment
17. Review of CAC procedures
18. Assessment of efficacy of procedures for the creation of a new academic department

Next meetings:

Wednesday, April 15 at 11:00 AM in WH202

Regularly scheduled meetings are 1<sup>st</sup> and 4<sup>th</sup> Mondays, 3<sup>rd</sup> Wednesday.

Spring 2015 dates: 4/15, 4/27, 4/29, 5/4

Respectfully submitted,

Catherine Good  
Recording Secretary