

Present: Cheryl Vila, Mary Van Auken, Catherine Good, Andrea Hazzard, Florence Peter, Va. Savu, Rosita Capelle, Frank Cannon, Jonathan Funkhouser, Ruth Abbott

Absent: Jennifer Seru, John Pagolu

Meeting called to order at 11.04am.

#1. Reviewed the minutes of 10/17/2012. There were a few changes:

- a) #3E should be Va Savu
- b) #4 should read JPN 101, JPN 102 in the Course Outline

Va moved to approve the minutes with changes. It was seconded by Florence. Thus, final copy to be sent to all CAC members and to Edgardo. Minutes to be indicated as 'Final Copy – 101712 CAC Minutes'.

Items on the Agenda for discussion and approval.

Item #1- ETH 101: Introduction to Ethics

- Prerequisites – there was no pre-requisite listed. "ENG 90's or placement into Credit English" was moved and accepted to be the prereq for the ETH 101.
- Changes were made electronically at the meeting and final copy was projected for everyone to see.
- 3 paper copies were printed for signing.
- It was moved by Catherine and seconded by Ruth to accept the latest copy dated 10/22/12. Vote was 10 out of 10 for approval and acceptance of the ETH 101.
- Send final copy to all CAC members plus Edgardo for posting.

Item #2- Dev Ed Program Review Report –

- CAC Chairperson acknowledged the participation, reading and review of the report by all CAC members.
- Cheryl had sent in the Math component.
- Math SLOs need to be without Chair's comments for consistency's sake.
- Classes need to be correctly labeled.
- Submit names of Math SLO Contributors *** Adjustments need to be made to pg 16 of the DevEd PR Review Report
- Cheryl will edit all Math SLOs reports and submit to Jennifer Seru for inclusion into the DevEd PR Report.

Item #3 – EDU 285 – ESL Language Arts Methods

- Everyone had read the electronic copy that was sent out.
- For clarity's sake, the final copy was again projected for a final review, correction and approval.
- Ruth moved to approve and it was seconded by Jonathan. The vote was a 10 out of 10 approval.
- Va will send out final e-copy to all CAC members and also to Edgardo for the website.

Item #4- MAR 102 – Spoken Marshallese II

- All CAC members were requested to read, compare to all the other language courses whose outlines had also been sent out.
- Send comments to Jonathan.

Items needing Actions

1. ETH 101 – Frank to send e-copies to all CAC members and Edgardo.
2. DevEd Program Review Report – Cheryl to edit Math SLOs and send to Jennifer to inclusion into final report
3. EDU 285 – Va to send e-copies to all CAC members and Edgardo.
4. MAR 102 – Send comments to Jonathan
5. DOCUMENT FOR REVIEW – WASC SLOs & ASSESSMENT FOR LEARNING – Due in March 2013. Please read.

