



P.O. box 1258
Majuro, Marshall Islands, MH 96960

Accredited by the Western Association of Schools and Colleges

Tel: (692) 625-3291/3843
Fax: (692) 625-7203
Website: ec@cml.edu

Executive Council
11:10am February 17, 2021
Board Conference Room

MINUTES

Present:

Dr. Irene J. Taafaki

Chairperson/President

William Reiher

Executive Vice President

Dr. Elizabeth Switaj

Vice President for Academic and Student Affairs

Stevenson Kotton

Vice President for Business and Administration Affairs

Stanley Lorennij

Vice President of the Land Grant

Adedayo Ogunmokun

Faculty Senate President

Desmond Doulatram

Faculty Representative

Ruthy Maun

Management Group President

Balos Balos

Staff Senate President

Melina Riklon

SBA Representative

The Executive Council's 2nd meeting for the month of February 2021 was called to order by the Chair/Madam President Dr. Taafaki at approximately 11:20 a.m., followed by an opening prayer from the Faculty Senate President.

After the minutes from the previous meeting on February 3, 2021 were reviewed and revised, a motion was made by the VPLG to approve, seconded by the Faculty Senate President. The motion was carried out by the majority with no abstentions.

Update from the President

1. REGIONAL

a. PPEC

- i. Meetings continue to be held on a bi-weekly basis.

b. Pacific Islands Forum

- i. Madam President reassured Committee members that despite RMI's status in regards to the PIF, CMI should NOT be affected directly.

c. USP

- i. The Deputy Vice-Chancellor of Regional & International, Dr. Giulio Masasso Paunga, has been appointed as the Acting Vice-Chancellor & President of USP.



- ii. Despite the difficult situation with the PIF, Dr. Paunga reassured MCST Board that the committed projects are of high priority without delays.
- iii. Under a contract signed in 2019 by President Koroivulaono, CMI is considering the possibility of acting as a Third Party Service Provider for MI USP students in regards to the PELL Grant.
- d. NASA Project final with Project Manager at UH
 - i. No Updates
- e. REL
 - i. The President informed the Council members that the meeting with REL to discuss future engagement is Thursday, February 18, 2021 and March 4, 2021.
 - ii. The President also shared with the Council some of the discussions during her “pre-meeting” with REL.
 - 1. Topic discussions included, “if there was a qualitative difference in the teachers trained under the AS degree programs and the BA Ed?”
 - 2. However, if there should be any possible research ideas or programs REL could assist with in regards to the delivery of the programs, the Council members were asked to inform Madam President before the meeting dates with REL.

2. NATIONAL

- a. WB RMI Education and Skills Strengthening Project
 - i. This should begin this month.
 - ii. The Minister is yet to finalize the Project Steering Committee membership.
 - 1. The need for a Project Steering Committee was determined in previous meetings.
 - iii. The Maritime Needs Assessment Consultant is yet to be identified by the NTC.
 - 1. NTC is meeting today, February 17, 2021 at 2 pm.
- b. Collaboration with NTC
 - i. The relocation of NTC onto the CMI Campus depends on the CLLC/BEU's transition to being in closer proximity to PSS.
- c. Kwajalein Campus Development
 - i. EmanEd has started to develop a Strategic Plan for Apprenticeship and Technical Skills Training of Marshallese Employees and Unemployed Youth in Kwajalein Atoll including and Ebeye.
 - 1. Due to urgent USP matters, resulting in the unavailability of the Minister, the scheduled meeting with the US Ambassador was deferred.
 - a. EVP is working on rescheduling the meeting.
- d. Improving the Quality of Basic Education (IQBE)
 - i. The 2021-2022 Implementation Plan and Budget has been submitted.
 - ii. The monthly Technical Committee meeting is Wednesday, February 24, 2021.



- e. RMI SPED Professional Development
 - i. The grant has already been submitted.
 - ii. A meeting is scheduled for next week.
- f. Arrak
 - i. Land Grant is to relocate back to Arrak 2 weeks after the staff has completed their second shot of the Moderna Vaccine on Friday, February 19, 2021.
 - ii. This week the Carpentry classes will resume in the Vocational Facility.
 - iii. Starting Fall 2021, the expanded CMI transition, including the current dormitories, will commence, leaving the entire eastern section of the Arrak Campus designated for quarantine.
 - 1. After the President's visit last week, the President asked the VPBAA to start initiating official discussions with the Government (MoHHS and NDC) on the possibility of restructuring the Agreement to ensure a smooth transition.
- g. Education Week/Career Fair
 - i. CMI will host the Education Week/Career Fair next week, Monday, February 22, 2021
- h. MOSC
 - i. Dean Rigietta Lord and Assoc. Dean of Student Equity and Engagement attended a meeting in regards to the upcoming Nuclear Remembrance Day half-mile sprint race that's to occur on March 1st.

3. INTERNAL

- a. Annual Report
 - i. This is almost completed.
 - 1. The goal is to have this posted on the website by the end of next week.
 - 2. The President conveyed her appreciation to all those who contributed.
- b. Board Meetings
 - i. Before the Accreditation Visit, a Special Meeting is scheduled for Friday, March 5, 2021.
 - ii. The scheduled Board Meeting for the 1st Quarter is Tuesday, March 30, 2021.
- c. COVID Vaccinations on Campus
 - i. We're still waiting on the results of how many students, staff, etc. have been vaccinated.

Accreditation Update from ALO/VPASA

- 1. As a result of a brief meeting with the Team Chair, Dr. Rachel Solemsaas, there will also be a Pre-Visit Meeting with the Senior Leadership Team and the Accreditation Steering Committee next week.
- 2. Due to the time difference, there's been a change in the Virtual Visit dates.
 - a. This will occur March 16th-19th (March 15th – 18th US Date)
- 3. As per ALO's Submitted Written Report



a. Implementation Plan

- i. We have completed another section of our plan, with the hiring of the Communications Officer.
- ii. We also have 4 parts of our Implementation Plan that are fully on track and 3 that are still encountering difficulties but are still moving forward.
(Please refer to Strat. Plan 3.1.2 or ALO's Report to EC February 17, 2021)

ISSUES

1. Student Representative

- a. Dormitories
 - i. No Issue
- b. Bathroom Sinks Still a Problem
 - i. The VPBAA reassured the Council that the ongoing bathroom sink problem has been resolved and fixed.
- c. Volleyball Area
 - i. The CMI Courtyard will be open on Wednesdays, Thursdays, and Fridays from 3:00 p.m.-7:00 p.m.
 1. The students are satisfied with their temporary volleyball area and have been notified by the SBA to keep the campus clean or these privileges will be withdrawn.

2. Executive Vice President

- a. The EVP informed the Council of the revival of CMI's Newsletter *Jilel*.
 - i. The EVP also reminded the Council that articles should be submitted to the Communications Officer by Friday, February 19, 2021.
 - ii. Compilation should be completed by next week and will be published monthly.

3. Vice President for Academic & Student Affairs

- a. As per the VPASA's Written Report
 - i. An Assessment Coach hasn't been appointed due to the high demand for faculty time this semester.
 - ii. The Nuclear Club, along with the participation of the MORIBA, Kwajalein, and the Library Club, will be hosting a mini-museum this Friday.
 - iii. The Recognition of Prior Learning Policy is being reviewed by the EMC to replace the Credit by Examination policy that's currently in the catalog.
 - iv. The department chairs have been delegated by the IEC to develop a system for direct assessment of the ISLOs.
 - v. Arrak Campus is now available for carpentry.
 - vi. ACE is being renamed to WAVES. (Workforce, Adult, Vocational Education)
 - vii. There are 23 registered students for ABE on Kili Island.
 - viii. The Graduation Committee has started their meeting preparations.
 - ix. Littering on campus is an issue and a Level Three Violation of the Student Conduct Code and should be reported to the Dean of Student Success.



- x. The Student Club Handbook should be followed by the Club Advisors.

4. Vice President for Business and Administrative Affairs

- a. A Pre-Audit Determination Letter was received last week.
 - i. The scheduled time to submit the Audit Report is Friday, February 19, 2021.
 - 1. The actual due date is within 30 days after receipt of the Pre-Audit Determination Letter.
- b. Arrak
 - i. Completed in terms of the expansion for our Land Grant Team.
 - 1. Possible installation of “low voltage” on the fences at Arrak if need be.
 - a. Will discuss this issue further with the appropriate officials.
 - ii. The VPBAA also informed the Council that CMI is currently working on the Arrak Quarantine Center’s MOA being revised and in communication with officials of the RMI Government.
 - iii. CMI has finally received \$1.1 million from the RMI’s Ministry of Finance.

5. Vice President for Land Grant

- a. The VPLG informed the Council that the Land Grant Team will be receiving their 2nd Moderna Vaccination shot on Friday, February 19, 2021.
- b. The VPLG also informed the Council that they are scheduled to move back to Arrak on the March 11th-13th
- c. The VPLG also raised concerns and recommendations on the conditions of the facilities at Arrak.
 - i. The VPBAA made suggestions in regards to temporary working facilities for the Land Grant Team while their work areas are being considered for renovations by the Physical Plant Team.

6. Faculty Senate

- a. Housing Compensation
 - i. The Faculty Senate President brought up for discussion and clarification on the Policy on Housing Compensation for Faculty.
 - 1. The VPBAA clarified when the Policy was amended.
- b. RSA
 - i. Senate’s still waiting on the approval of the Participatory Governance Recommendations before moving on with their RSAs.

7. Staff Senate

- a. The Staff Senate President reported to the Council on having their 1st meeting on February 10, 2021.
 - i. Conveyed the Senate's gratitude to the EVP for elaborating on Participatory Governance through a presentation during the Senate’s meeting.
- b. Already endorsed an interest in merging the 2 Senates
 - i. Management Group
 - ii. Staff Senate
- c. Yearbook Publication???



- i. The Council wanted the Staff Senate to reconsider the purpose of publishing a yearbook.
 1. What will this provide that's not already been provided?
8. Management Group
 - a. No Issue
 - b. Meeting will be held next week.

NEW BUSINESS

1. Student Disciplinary Procedures
 - a. After a thorough review and revision, the VPBAA moved to approve the Student Discipline Procedures, having the EVP seconding the motion. Motion was carried unanimously by the majority with no abstentions.
2. Participatory Governance Taskforce Recommendations
 - a. Deferred to the next EC Meeting giving other Senates time to endorse/confirm the Participatory Governance Taskforce Recommendations.

DECISION

The Student Disciplinary Procedures were approved, with minor modifications, as presented.

ADJOURNMENT

The Executive Council Meeting was adjourned at 12:10 p.m.

Submitted By:

Concurred By:

Approval Date:

March 3, 2021

Meria N. Bollong
Secretariat Officer, EC

Madam President Dr. Irene J. Taafaki
Executive Council Chairperson