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Regular Executive Council Meeting
11:10 a.m. Wednesday March 6, 2019
Board Conference Room
APPROVED MINUTES

PRESENT:

Chairperson/President

Dr. Theresa Koroivulaono

Members

VPASA

Dr. Elizabeth Switaj-

Excused

VPBAA

Stevenson Kotton - **Excused**

Student Representative

Thurston Loeak - **Excused**

President of Faculty Senate

Moareita Ientaake

President of Staff Senate representative

Jimmie Akeang

Management Group

Ruthy Maun

BOR Executive Assistant

Jellesen Rubon

VPASA Representative

Regieta Lord

VPBAA Representative

Boni Sanchez

Recording Minutes – Mommity Subillie

CALL TO ORDER AND OPENING PRAYER

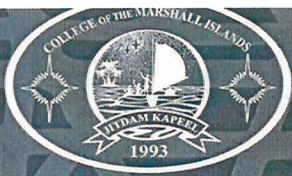
- President Dr. Theresa Koroivulaono called the meeting to order at 11:20 a.m.
- Faculty Senate President, Moareita Ientaake opened the meeting with a prayer.

REVIEW OF PREVIOUS MINUTES

- The committee unable to open the document and didn't review the minute for March 06, 2019

FROM PRESIDENT – Dr. Theresa Koroivulaono

- The first of the Adult and Continuing Education training programs to be held this year will start tomorrow with the 1-day Customer Service training. Participants will include those from CMI, MEC and other Majuro entities.
- In December 2018 CMI signed an MOU with NTA for an additional bandwidth of 30Mbps totally 120 Mbps of internet capacity for CMI. Yesterday (March 5), NTA informed CMI IT Director, Boni Sanchez that our bandwidth has been increased to 200 Mbps instead of 120 Mbps.
- By the end of this month (March), the first of the bi-weekly updates from the Office of the President will be available to the CMI community.



- CMI and the National Training Council will be working very closely together to deliver skills training in alignment with the new NTC Strategic Plan 2019 – 2021.
- The mentorship consultancy between GCC and CMI for the VPASA has been extended to May 31 on a reduced 2hrs/ week schedule from 4hrs/week to complete the implementation phase of the VPASA's 47-point Action Plan.
- VPASA, Dr. Elizabeth Switaj, VPBAA Stevenson Kotton and Learning Designer, Manny Mottelang are on duty travel assignment at FNU and USP for the following reasons:
- As part of our mission "to provide access to quality, student-centered, post-secondary educational services to the Marshallese people" the College of the Marshall Islands (CMI) delegation currently visiting the Fiji National University (FNU) has four objectives:
- To build a mutually beneficial partnership between the Fiji National University and the College of the Marshall Islands.
- To study the FNU vocational and skills training structure and programs.
- For our newly appointed Learning Designer, Mr. Manny Mottelang to receive one week of introductory training at the Center for Flexible e-Learning under the supervision of Dr. Valentine Hazelman. Mr. Mottelang will also be introduced to the work being carried out by Dr. Deepak Prasad and his team at the Center for Learning and Teaching Enhancement.
- To gather other relevant information that will assist CMI in exploring the potential for appropriate agreements with FNU especially in vocational and skills training and learning design.
- This trip is funded by the Asian Development Bank-funded project, Improving the Quality of Basic Education (IQBE) with CMI, USP and PSS.

ACCREDITATION NEWS/REPORTS (ALO)

No report

ISSUES

SBA

- No report

Vice President for Academic and Student Affairs

- Last week I traveled to Guam for the CTE summit at Guam CC. Due to a typhoon, the event was delayed and I was unable to attend. However, Dean Rigietta Lord and Edward Adiniwin delivered a well-received presentation highlighting our maritime program. While on Guam, I was able to meet with representatives from various departments including continuing education and student support services to discuss ideas for continuous improvement.
- This week I am visiting Fiji National University with VP Stevenson Kotton and Learning Designer Manny Mottelang to gain an understanding of how they are developing hybrid education and how they organize their career and technical education. I am also looking for opportunities for collaboration and articulation.



- Midterm examinations are this week.
- Items IEC is working on currently include proposals for revisions to the program review and SLO assessment cycles, as well as a data release policy (procedures have not yet been drafted). Please check with your IEC representatives if they have not yet discussed these items.

Vice President Business and Administration Affairs

- Some of the classrooms and labs are not fully secured after. This is a repeated issue and Academic (faculties) need to make sure all classrooms and labs are lock and secured after
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Faculty Senate

- Last week meeting for Faculty Senate was not able to use the polycom.
- Faculty Senate already review the by-law

Staff Senate

- SSP thanked the HR Director and VPBAA for attended Staff Senate meeting to explain to them about the 401k.

Management Group

- No report

OLD BUSINESS

Library Internet Policy

- Table for next EC meeting

Mission Review

- Only for noting and it will be change before Fall 2019.



- Dr. Theresa requested the committee to read the policy and bring it to next EC

NEW BUSINESS

- The Success Story of the Maritime Program
 - ABE Director presented the program to the committee

ADJOURNMENT

Meeting at 12:21

X

Dr. Theresa Koroivulaono
Madam Chair / President