



Regular Executive Council Meeting
11:10 a.m. Wednesday January 30, 2019
Board Conference Room

APPROVED MINUTES

PRESENT:

Chairperson/President

Dr. Theresa Koroivulaono

Members

VPASA

Dr. Elizabeth Switaj

VPBAA

Stevenson Kotton

Student Representative

Thurston Loeak

President of Faculty Senate

Moareita Ientaake

President of Staff Senate representative

Jimmie Akeang- **Excused**

Management Group

Ruthy Maun

Guest

Agnes Kotosuva

Staff Senate Rep.

Nina Makroro

Recording Minutes – Mommy Subillie

CALL TO ORDER AND OPENING PRAYER

- President Dr. Theresa Koroivulaono called the meeting to order at 11:20 a.m.
- Student Body President, Thurston Loeak opened the meeting with a prayer.

REVIEW OF PREVIOUS MINUTES

- October 17, 2018 minutes under ALO should read: "In preparation for the ISER, all college constituents are encouraged to complete the ACCJC online training." Under VPASA report, Dr. Somera will be visiting during the third full week of November and I am soliciting ideas for presentations. FSP moved to accept the minute with all the changes. VPBAA seconded the motion. The motion was approved with 1 abstention.
- November 07, 2018 minutes' attendance: VPASA was not on duty travel and also ALO report stated an email has been sent out requesting expressions of interest from faculty interested in participating in accreditation visiting teams. Under VPASA issues, the VPASA reported that there are more than half of current students registered during continuing student registration, which is a substantial increase over previous semesters. There will be a library quiz and fundraiser on November 14. VPBAA Kotton moved to accept the minute with all the changes, FSP Ientaake seconded the motion. The motion was approved.



- The November 21, 2018 minutes did not require any changes. FSP Ientaake moved to accept the minutes, VPBAA seconded the motion. The motion was approved unanimously.

FROM PRESIDENT – Dr. Theresa Koroivulaono

- Dean Lorennij will be traveling to Guam this weekend to represent the CMI Land Grant at the Board of Regents' meeting. He will deliver his report on the LG activities at CMI and in the RMI to date. This report will be shared with CMI following delivery at the LG Board meeting next week.
- Land Grant activities especially in the schools focus on planting gardens to reeducate and promote healthy eating and lifestyles in the RMI. The gardening projects in Jaluit are an excellent example of the CMI & Land Grant partnership with local communities to enhance food security and practice healthy living.
- Our new Sea Grant Extension Agent, Max Sudnovsky is settling in well and should be available to assist with STEM-based classes after his refresher program in diving next month.
- Sudnovsky has also been working extensively with the Majuro and RMI community through his community outreach projects in climate change and local community adaptations and sustainability.
- Starting on the first Friday of February. Please invite your constituents to participate. This is an initiative by the VPASA to promote our identity as the CMI family.
- IQBE reporting meeting with our fund provider, the Asian Development Bank (ADB) took place last Thursday January 24 at PSS. All three partners, PSS, USP and CMI were represented. The project is progressing well even though there were initial delays last year. CMI's Learning designer in training, Manny Mottelang, who was hired as part of
- PRESIDENT'S REPORT/EC meeting January 30, 2019/1
- The project is currently developing the hybrid course development portfolio. He has completed the Course Design and Development Blueprint. All documents will be shared with Faculty through the Department Chairs for feedback once they are in their final versions. The trial phase is in progress. Mottelang is scheduled as part of his training to attend a one-week orientation at the Fiji National University (FNU) Flexible and e-Learning Design Center in early March.
- The VPASA and VPBAA are also traveling to FNU to meet with the Associate Deans of the Flexible and e-Learning Center and the center for Learning and Teaching Enhancement for discussions based on establishing these units focusing on policies, procedures, costs, structures, risks and risk mitigation.
- These costs are included in the IQBE budget.
- The VPs will also be visiting selected FNU CTE sites to inform our own development in the CTE area and seek partnerships for CMI and RMI CTE students.



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ACCREDITATION NEWS/REPORTS (ALO)

ISSUES

Vice President for Academic and Student Affairs

Tabled for next EC

Vice President Business and Administration Affairs

Tabled for next EC

SBA

Tabled for next EC

Faculty Senate

Tabled for next EC

Staff Senate

Tabled for next EC

Management Group

Tabled for next EC

OLD BUSINESS

Tabled for next EC

NEW BUSINESS

HR Policy

- The HR Director presented amendments in selected policies to the EC.
- FSP Ientaake moved to accept the amendments. The motion was seconded by VPBAA Kotton. The motion was carried.

ADJOURNMENT

The meeting adjourned at 12:36

X

Dr. Theresa Koroivulaono
Madam Chair / President