



## ACADEMIC GOVERNANCE POLICY

<b>Authorised By:</b>	Academic Board	Revision: 1.16
<b>Last Amendment Date:</b>	Revision Date: 09 Dec 2021	
<b>Revue Due Date:</b>	Next Review: 09 Mar 2024	
<b>Related Documents:</b>	<a href="#">The Constitution of Tabor College Incorporated (2010)</a> <a href="#">Delegations Register for Academic Board</a> <a href="#">Delegations Register for Financial Controls</a> <a href="#">Higher Education Standards Framework 2015</a> <a href="#">AQF Guidelines</a> <a href="#">Course Design, Approval and Review Policy</a> <a href="#">Benchmarking Policy</a> <a href="#">Moderation Policy</a> <a href="#">Intellectual Property Policy</a> <a href="#">Justice and Equity Policy</a> <a href="#">Student Grievance Policy</a> <a href="#">Strategic Plan</a>	
<b>Responsible Officer:</b>	Academic Director	
<b>Review:</b>	Academic Quality Assurance Committee	

Any person who requires assistance in understanding any aspect of this document should contact the Responsible Officer

### 1. Overview

Academic governance is the framework of policies, structures, relationships, systems and processes that collectively provide leadership to and oversight of a higher education provider's academic activities (teaching, learning and scholarship, and research) at an institutional level." (TEQSA Guidance Note: Academic Governance). Given the linkage between the quality of a provider's academic governance structures and systems and the quality of a provider's educational delivery, this policy lays the foundation for the continuance of sound academic governance at Tabor, thereby ensuring the College's continued delivery of a high-quality educational experience for its students.

### 2. Scope and Applications

- 2.1. This policy provides direction from the Board in order that all academic activities are managed through operational policies and procedures that meet all requirements for government accreditation and to ensure a commitment to excellence.

- 2.2. This policy defines the structures and activities related to the College's practices that govern the academic experiences of students and teaching staff
- 2.3. This policy applies to all members of Boards and Committees of Tabor, teaching staff, and students.

### **3. Policy Principles**

- 3.1. Tabor will ensure that its policies and procedures are compliant with the standards expressed by the [Higher Education Standards Framework 2015](#).
- 3.2. It will also ensure that its Higher Education awards are fully consistent with the [Australian Qualifications Framework](#).
- 3.3. The College's Higher Education awards that lead to professional qualifications will be fully consistent with industry benchmarks, and, where relevant, accredited with the relevant professional regulatory body.
- 3.4. Within the limitation of its size and resourcing, Tabor will seek to reflect best practice in academic governance among other Higher Education providers and the University sector.
- 3.5. Tabor's academic governance will be managed through its policies and its delegations.

### **4. Procedures**

- 4.1. The President is responsible for the management (including the appointment of staff) and development, in accordance with the College's Strategic Plan, of all academic faculties, departments, and operations of the College. The President may delegate responsibilities to the Academic Director and other senior academic staff in accordance with the relevant Job and Person Specifications and the [Delegations Register for Academic Board](#) and [Delegations Register for Financial Controls](#).
- 4.2. The authority to develop, implement, and review Academic Policies is delegated to the Academic Director. New Academic Policies are to be approved by the Academic Board, the power to approve changes to existing Academic Policies is delegated to the Academic Quality Assurance Committee or the Scholarship Committee.
- 4.3. The policies and procedures of the College should be enacted in such a way as to protect the Academic Freedom of the faculty and students; see Academic Freedom Policy. The Intellectual Property created by the faculty, but not the students, normally belongs to the College; see the Intellectual Property Policy. In all cases, the management of issues related to Intellectual Property and Academic Freedom shall be governed by the Justice and Equity Policy and any disputes arising from the management of these issues shall be governed by the Grievance Policy.
- 4.4. The commitment of the College to the continuous improvement of its courses, subjects, and procedures will include [Benchmarking](#) and [Moderation](#), both internal and external. A significant factor in the College's continuous improvement cycle is the voice of students and graduates.
- 4.5. In line with the above, Course Development/Approval and Moderation will be consistent with [Higher Education Standards Framework 2015](#), [AQF Guidelines](#) and the College's [Strategic Plan](#). See [Course Design, Approval and Review Policy](#) and [Moderation Policy](#).

### **5. Definitions**

- 5.1. See [Global Definitions](#)

### **6. Communication and Training**

- 6.1. This policy will be disseminated through the Executive Council to members of boards and committees, and published in the Tabor Policy Repository