Annual Prioritized College-Wide Action Plan

Produced by the Institutional Planning Committee

Date: 17 August 2016

Rank	Activity #	Activity Title	Priority score	Responsible Position	Implementation Date (Mo/Yr)	Is this already funded? Yes? No?	FY 2017 Budget Request (if answer to previous column is no)				
							Gen Fund Request ($)	Grant Funded ($)	Total Budget Requested ($)	One-time request ($)	Recurrent request ($)
1	4.1.6	Develop long term Integrated Educationa	2070	VP Admin	Apr 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
2	4.1.9	Ensure that all employees of CMI comple	2070	EDIIE	Apr 16	No	$3,000.00			$3,000.00	
3	4.1.13	Ensure that all program reviews and prog	2070	IPC/CC Chairs	Jul 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
4	5.1.3	Develop and implement AA Business Deg	2070	BUS Chair	Jan 17	No	$0.00	$0.00	$0.00	$0.00	$0.00
5	5.1.4	Implement a BA/BS in Elementary Educat	2070	Dean AA/Chair Education		No		$0.00			
6	5.3.1	Develop Marshallese Language Arts Certi	2070	Marshallese Studies	Aug 15	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
7	5.4.2	Complete Program Reviews as scheduled	2070	EDIIE							
8	EDU.3.2	Bachelor in Science Degree	2070								
9	5.1.2	Develop and implement a STEM Program	2064	STEM Chair		No					
10	5.1.1	Survey stakeholders for potential progra	2062	Dir of IRA	Oct 16	No	$3,000.00			$3,000.00	
11	5.3.2	Develop Marshallese Social Studies Certif	2058	Marshallese Studies	Aug 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
12	3.2.1	Explore and develop more opportunities	2040	VPASA/Dean AA							
13	5.4.1	Use evidence for continued quality impro	2025	EDIIE							
14	4.1.4	Explore external funding to add more pro	2016	VP Admin	Jan 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
15	NURS.2.10	Redesign Summer Bridge Program: Recru	2004								
16	5.3.3	Develop Proposal for Marshallese Studie	2001	Marshallese Studies	May 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
17	2.6.3	Continue to ensure financial stability and	1998	CFO							
18	2.1.4	Develop and implement a college wide p	1977	HR							
19	BUS.3.1	Collaborate with local businesses and co	1971								
20	2.6.1	Ensure resources are leveraged to imple	1961	CFO							
21	3.2.2	Explore the vocational and continuing ed	1953	VPASA							
22	NURS.2.8	EMS Certificate Program: Develop EMS tr	1950								
23	3.1.4	Collaborate with government agencies w	1938	CMI President							
24	NURS.2.7	Graduate internship program: Nursing gr	1935								
25	4.1.7	Establish a position for Institutional Integ	1929	EDIIE							
26	2.6.2	Continue to work with the RMI Governm	1908	CFO							
27	EDU.1.1	Continue to work with the high school te	1890	Education Chair		No	$800.00	$0.00	$800.00	$800.00	$800.00
28	1.1.7	Design PLOs for Student Success Program	1876	SS							
29	2.4.1	Secure annual maintenance funding.	1863	VP Admin	Jan 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
30	3.3.2	Include in the CMI website all related acti	1851	EDIIE							
31	IR.1.1	Strategic Plan Monitoring System	1845	Dir of IRA	Jan 16	Yes					
32	3.1.5	Provide the relevant training to governm	1842	VP Admin; CFO	May 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
33	4.2.8	Increase CMI Employee consultation wor	1836	VP Admin; CFO	May 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
34	IIE.2.1	Document Management System	1827	EDIIE/IR		?	$2,000.00		$2,000.00		$2,000.00
35	SNURS.2.1	Expand Health services to GED Program.	1827								
36	3.2.3	Implement an annual outreach program f	1821	Dean AA							
37	4.2.4	Create Marshallese Institute.	1803	CMI President	Phase 1: develop initiatives						
38	PP.1.1	Improved coordination of custodians, inc	1797	Dir Physical Plant	Sep 16	Yes	$0.00	$0.00	$18,000.00	$0.00	$0.00
39	3.1.3	Meet with the Minister of Education to d	1788	CEO	Aug 16						
40	4.1.1	Develop IT plan for infrastructure to supp	1788	Dir IT							
41	3.2.4	Form more mutually beneficial communi	1779	VP Admin	Jan 16	yes	$0.00	$0.00	$0.00	$0.00	$0.00
42	4.1.10	Develop online Marshallese studies curri	1779	Dept Chair MS							

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43	FAO.1.1	Assisting students understand Financial A	1779								
44	4.1.11	Apply for more Renewable Energy grants	1770	Grants Coordinator		Yes	$0.00	$0.00	$0.00	$0.00	$0.00
45	5.2.4	Include students and peer feedback in all	1770								
46	2.3.6	Ensure that CMI facilities are properly m	1764	VP Admin	Jan 16	No	$0.00	$500,000.00	$500,000.00	$500,000.00	$500,000.00
47	4.2.9	Consult with local stakeholders to identif	1758								
48	PP.1.2	Trailer mount boom lift	1749	Dir Physical Plant	May 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
49	IR.2.1	College Data Warehouse	1740	Dir of IRA	Oct 16	No	$2,000.00			$2,000.00	
50	2.3.5	Conduct a space utilization study.	1735	Dir of IRA	Oct 16	No	$0.00				
51	2.1.2	Develop and review professional, educati	1731								
52	2.9.1	Develop a College wide Emergency Resp	1731								
53	AR.2.4	New Accuplacer test	1731								
54	IT.1.5	Internet bandwidth upgrade	1725	Dir IT							
55	4.2.10	Explore development of a business incub	1722								
56	3.2.5	Promote and support research initiatives	1713	VP Admin	Jan 16	No	$0.00	$10,000.00	$10,000.00		
57	BUS.3.2	Develop program recruitment plan	1713								
58	4.1.5	Identify and prioritize self-funding projec	1706	VP ASA							
59	2.1.1	Develop programs to increase faculty ret	1701								
60	2.3.4	Develop a revised Facilities Master Plan f	1694	VPAdmin	Jan 16	No		$50,000.00	$50,000.00	$50,000.00	$0.00
61	NURS2.9	Health Academy Support: Provide regula	1686								
62	IR.2.5	Space Utilization Study	1684	Same as #42							
63	5.2.8	Support teaching and learning through th	1683								
64	5.1.6	Establish an ELI (English Language Institut	1674								
65	2.1.3	Develop a Workforce Plan to identify and	1665								
66	2.4.2	Continue to implement and revise the 20	1665	VPAdmin	Jan 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
67	2.8.2	Establish guidelines and procedures to m	1662	CFO							
68	IR.2.2	Document MIS	1656	Same as #28							
69	SAS.1.2	Increase Security Presence	1656								
70	IR.2.3	Alumni Tracer Study	1654	Dir of IRA			$3,000.00				
71	LA.1.4	Publishing a literary/arts journal	1650	LA Chair	Jan 17	No	$750.00	$0.00	$750.00	$0.00	$750.00
72	2.7.1	Work with CMI leadership and the budge	1638	CFO							
73	4.2.5	Research/cultivate salt resistant food cro	1638								
74	4.2.7	Provide IT training to the community.	1638	Dir IT	Aug 15	No					
75	2.8.1	Continue to strengthen compliance and	1629	CFO							
76	STS.2.1	Program review, coordinate with p/healt	1623								
77	1.1.1	Survey students about Student Success P	1620	SS							
78	5.2.1	Increase rigor in key courses.	1611	Nursing Chair	Dec 16	No	$500.00	$500.00	$0.00	$0.00	
79	IR.2.4	KPI Monitoring	1611	EDIIE							
80	2.2.1	Make employment policies and procedur	1602								
81	NURS.2.6	Develop screening program for potential	1599								
82	2.7.3	Improve the coordination, planning and	1590	Grants							
83	IR.1.4	CMI Website ver 3.0	1584	Dir of IRA	Aug 16	Yes					
84	2.5.1	Increase infrastructure for distance educ	1566								

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85	2.3.1	Assess the needs for additional facilities,	1548	VPAdmin	Jan 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
86	2.7.2	Develop alternative sources of revenue,	1545	CFO							
87	3.3.1	Create more collaborative partnerships	1545								
88	4.1.12	Implement Green IT project.	1542	Dir IT							
89	2.9.3	Ensure security guards are well trained a	1536								
90	2.5.3	Develop IT maintenance plan and ensure	1518	Dir IT	Jan 17		$25,000.00		$25,000.00		$55,000.00
91	MAR.1.1	RMI Public School System's new languag	1518	Marshallese Studies	Aug 15	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
92	4.2.2	Offer Distance Ed. Nutrition program.	1515	Nursing Chair		No	$0.00	$9.00	$0.00		
93	IT.1.1	Maintenance Plan (5-Year Maintenance	1515	Dir IT							
94	MAR.2.2	RMI CLLC Act 2015 (mandated translatio	1511	Marshallese Studies	Aug 17	No	$33,500.00		$33,500.00		$33,500.00
95	MAR.2.1	The community needs seminars on cultur	1497	Marshallese Studies	Jan 17	No	$6,000.00		$6,000.00		$6,000.00
96	4.2.3	Establish a College and Community Healt	1494								
97	IIE.2.2	Standing Committee Secretar (iat)	1494	EDIIE	Jan 16	?	$14,000.00		$14,000.00		$14,000.00
98	1.1.5	Designate courses and programs which i	1488								
99	2.3.2	Develop pilot projects for new, energy ef	1481								
100	DEVED.2.2	To supplement DevEd lessons and streng	1479	Dev Ed Chair	SY16-17	No	$5,000.00		$5,000.00	$5,000.00	$5,000.00
101	BUS.1.7	Return ICS 101 (MS Office) & ICS 104 (MS	1456								
102	1.3.3	Create additional Internship opportunitie	1455								
103	PP.1.3	To expand our water storage capacity on	1450	Dir Physical Plant	Jan 16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
104	IT.2.2	SMS broadcast project	1445								
105	IT.2.3	Developing IT strategic plan	1440	IT							
106	BUS.2.1	Host "Busienss-related topics Workshops	1434								
107	3.1.1	Attend relevant public hearings.	1433								
108	ASP.1.1	Learning-Teaching Center.	1428								
109	IR.1.5	CCSSE 2016	1425	Dir or IRA	Mar 16	Yes					
110	1.1.8	Advertise Student Success Programs.	1410								
111	SAS.1.1	Develop Emergency Plans	1410								
112	SAS.2.1	Conduct Training	1404								
113	SAS.1.4	Increase Monitoring and CCTV Cameras	1396								
114	LIB.2.1	Faculty, students and the community will	1395								
115	5.1.5	Develop AS in Public Health.	1392	Nursing Chair	Fall 2018	No	$5,000.00	$0.00	$5,000.00	$5,000.00	$0.00
116	DEVED.2.1	Dev Ed Level 3 distance education class.	1389	Dev Ed Chair	Fall 2016	No	$8,000.00		$8,000.00	$8,000.00	$8,000.00
117	REG.2.2	Publish Course Schedule in Newspaper	1389	Media							
118	1.1.6	Investigate alternative High Impact Practi	1377								
119	4.1.3	Strengthen seawall protection.	1374	Dir Physical Plant	?	No	$60,000.00		$60,000.00	$60,000.00	$0.00
120	1.1.2	Professional Development for staff and f	1370								
121	2.9.2	Develop and disseminate safety policies f	1362								
122	SNURS.2.2	Need a full time nurse at Arrak	1356								
123	1.2.1	Provide Time management and workforc	1353								
124	1.3.4	Build partnership with other schools.	1338								
125	IT.1.2	Server Infrastructure Upgrade	1338								
126	2.3.3	Expand CMI's water storage capacity to s	1323								

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127	5.1.7	Expand climate change course offerings.	1317								
128	5.2.5	Establish collaborative faculty training an	1308								
129	EDU.2.3	Hire a new Education Resource Center M	1308								
130	2.2.3	Establish a translation unit within the coll	1296								
131	5.2.7	Establish a forum to discuss best teachin	1296								
132	IT.1.4	Operating System/Application License Pr	1296								
133	2.5.2	Create web-based services that support s	1290								
134	4.2.1	Implement outer islands solar training.	1284								
135	3.1.2	Meet with members of Cabinet to brief t	1275	CEO?							
136	4.2.6	Establish a climate change and sustainabl	1266								
137	2.7.4	Develop a plan to expand the Auxiliary Se	1218								
138	AR.1.1	Admissions staff	1214								
139	ASP.1.3	Increase tutoring services.	1207								
140	5.2.3	Establish credit Learning Communities.	1203								
141	1.3.1	Feature cultures in various activities.	1197								
142	IR.1.3	Placement Test Data System	1197	Dir of IRA	Jan 16	Yes					
143	1.1.3	Compare current practices to design prin	1173								
144	1.2.3	Conduct Career and Transfer Fair.	1173								
145	2.4.3	Review and assess the existing preventati	1158								
146	4.1.2	Continue to develop tutors into instructo	1155								
147	4.1.8	Establish the position of communication,	1131	CEO							
148	REG.2.1	Hire New Assistant	1113								
149	NURS.2.4	MOU between CMI and MOE	1108	CEO							
150	EDU.2.2	Increase the Practicum Observation hour	1092								
151	IT.1.3	Computing Replacement Project	1088	Dir IT							
152	IR.1.2	Academic Support Program User System	1083	Dir of IRA	Jan 15	Yes					
153	2.8.3	Ensure Accounting and Policies and Proc	1080	CFO							
154	5.2.6	Establish a Reading Across the Curriculu	1068	LA Chair	Aug 16	No	$3,750.00	$0.00	$3,750.00	$3,750.00	$0.00
155	NURS.2.2	MOU between CMI, NTC and MOH nursi	1059	Nursing Chair	Dec 16	No	$0.00	$0.00	$0.00	$0.00	$0.00
156	NURS.2.3	MOU between MOH and CMI	1059	Nursing Chair	Dec 16	No	$0.00	$0.00	$0.00	$0.00	$0.00
157	IT.2.5	Deploying SIP phone opensource project	1047								
158	FABS.1.1	To build a warehouse for Procurement O	1044								
159	PP.3.1	HippoFM Awareness training	1039								
160	LA.1.2	Reading Bridge program	1017	LA Chair	Dec 16	No	$500.00	$0.00	$500.00	$0.00	$500.00
161	NURS.1.2	Area Health Education Center (AHEC) gra	1008								
162	EDU.2.1	Building a bathroom for Education faculti	999								
163	1.1.4	Define each practice in context of CMI.	989								
164	NURS.1.1	Establish dedicated education units (DEU	981								
165	REG.1.1	Registration	975	SS							
166	IT.2.1	Printing Kios station project	960								
167	5.2.2	Develop Interdisciplinary Courses, especi	936								
168	2.7.5	Develop a business plan to establish a caf	915								

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169	NURS.2.5	High school graduates enrolled at CMI ea	862								
170	2.2.2	Create a virtual space where an employe	855								
171	ASP.1.2	STAMP Staff.	843								
172	PP.3.3	HippoFM training for faculty and staff	831	Dir Physical Plant	Sept-16	Yes	$0.00	$0.00	$0.00	$0.00	$0.00
173	NURS.1.3	Mosby's Annual Nursing Institute	807								
174	STS.2.1	Program Review; Coordinate with p/heal	801								
175	1.2.4	Create scholarship Newsletter under TRA	786								
176	LA.1.3	New Lab classroom	786	LA Chair	Jan 17	No	$4,000.00	$0.00	$4,000.00	$4,000.00	$0.00
177	REG.1.2	Schedule Changes & Withdrawal Processi	754	SS							
178	AR.2.3	Collaboration between Admissions office	727	SS/AA							
179	1.2.2	Conduct Work skills survey of Business Le	720								
180	PP.3.2	HippoFM Technical training	705								
181	1.3.2	Explore student exchange program possi	702								
182	SAS.2.3	Coordinate with IR	669								
183	SAS.2.4	Expand Safety and Security Office	663								
184	SAS.2.2	Security Certificate Program	639								
185	AR.2.2	Extending Ebeye recruiting days from fou	630								
186	REG.1.3	Mid-term Evaluations	552								
187	VCARP.2.1	This is needed for effective delivery of Ca	525								
188	REG.1.4	Processing of Grades & Transcripts	498	SS							
189	AR.2.1	Budget lining under Admissions & Record	446								
190	NURS.2.1	Computer with internet access for stude	426								
191	LIB.2.2	This project link to to ILOs 1 - 5	177								
192	LIB.2.3	This project links to ILOs 1 - 5.	85								
193	LIB.2.5	This project links to 1 - 5.	66								
194	LIB.2.4	This project links to ILO 3.	9								
		TOTAL					**$179,800.00**	**$560,509.00**	**$746,300.00**	**$644,550.00**	**$625,550.00**