



Boxing Event Organizational Check List

Date	Tables for Timekeeper/Officials	
Venue	Certificate of Liability	
Concessions	Scale	
Seating/Chairs	Bottled Cold Water for Officials	
Locker or Dressing Rooms	Announcer	
Ring	Script for Announcer	
Buckets	National Anthem	
Stools	Music	
Oxygen	Trophies and/or Medals	
Physician	Weigh-in Time	
Gauze	Physical Times	
Latex Gloves for Officials/Dr	Event Underwriter/Sponsor(s)	
Gloves (& Cleaning solution)	Ads/Programs	
Judges	Posters/Fliers	
Referees	Tickets	
Pencils	Press Release	
Clipboards	Website Announcement	
Host Hotel/Motel	Printed Directions	
LBC Officials for Check-in	Misc.	
AMBULANCE		
2 EMTs (PARA-MEDICS)		