

Agenda for AT Team Meeting

4-21-14

- Approve 4/7 minutes (Jay needs approved minutes in pdf format)
 - Tao Contemplation
 - Open items:
 - o Subcommittee openings
 - o Jay contact Shoutcast
 - Review and comment on "Removal processes" in the Leadership/Governance policy
 - Review and comment on Online Gathering Room Policy due at our next meeting
 - Review logo submissions
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Participants: Regina, Jay, David, Nyki, Jacquelyn, Lyn

Meeting began at **[4:37] MT**

- 1) Read and approved 4/7 minutes.
- 2) Observed chapter 17 of the Tao Te Ching with a moment of silence.
- 3) Jay contacting Shoutcast:
 - a. Lyn has been asked to give Jay the phone number to Shoutcast so that Jay may contact their technical support.
- 4) The forum:
 - a. The forum was installed successfully!
- 5) Subcommittee Openings:
 - a. The Event Planning subcommittee has one open slot left.
 - b. The Events Communication subcommittee has two open slots left.
 - c. The Featured Talks subcommittee has three open slots left.
 - i. Nyki may ask members individually if they are interested in volunteering for the committee.
- 6) Election Process:
 - a. Noted that the Trustee board needs to have all dates and specifics of the first election ready by the next Trustee meeting. The election is to be held on 7-21-2014 as is in accordance to our bylaws.
 - b. Jay has been asked to contemplate what technology is best suited to assist the membership in electing their candidates. It has been noted that the procedure for election is explicitly written in the bylaws and must be followed accordingly.
- 7) Reviewed and edited the removal process of the Leadership and Governance policy.
- 8) Reviewed and edited the Online Gathering Room Policy.
 - a. Asked Lyn to revise procedure V with the Admin Subcommittee and bring it back for final approval at the next Trustee meeting.

Meeting Adjourned at **[6:17] MT**