

## Agenda for AT Team Meeting

2/3/14

- Approve 1/27 minutes
  - Board Meeting
    - Contemplation substitute needed
  - Blue Host Transition Update
  - MPP
    - Feedback on new process
    - New Bhagavad Gita and Tao Te Ching audios
  - Communicating Events
  - Logo Contest Discussion
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Attending: David Hemphill, Jay McCormick, Tom Conway, Regina Dawn Akers, Lyn Johnson, David Fishman

### Meeting Begins 5:30 CT:

1. Read 1/27 Minutes:
  - a. Made adjustments to accurately reflect the meeting.
    - i. **Unanimously Approved Minutes**
2. Problems closing the Paltalk room:
  - a. Jay brought to attention that in order to close the Paltalk room, the room must be empty. This means that everybody in the room would have to be removed to close it. "Super Admins" Dov and Lyn cannot be removed from the room by other admins, meaning that if Dov or Lyn were away from their keyboard that the other admins could not close the room.
    - i. Noted that the night shift slot has been refilled and so closing the room should no longer be necessary.
3. Board Meeting
  - a. Sunday Night Contemplation substitute:
    - i. Regina will be at the Board Meeting on Sunday night and may be late to the contemplation. In this case, David Hemphill will substitute for her.
  - b. Gathering Room Policy
    - i. Lyn informed the Trustees that the Paltalk room is not experiencing any need to edit its policy.
    - ii. Regina pointed out that some parts of the policy are technically inaccurate and needed to be fixed.
      - 1) Trustees decided to push the policy back and present it at the May Board meeting.
4. Blue Host Transition
  - a. Various debugging and troubleshooting methods have been used and many errors have been fixed. More work is needed.
    - i. It was moved to make fixing the bugs a top priority for the technical team. This means leaving E-mail creation and adding the new forum projects for later.
      - 1) **Unofficially Agreed**

5. MPP

- a. Comments on the new process:
  - i. Regina shared feedback for Jay's facilitation:
    - 1) It may be helpful to study the facilitators guide while doing the Homework in order to be familiar with the answers before class.
    - 2) Being familiar with the answers, each answer does not need to be read if the students sharing seem to have covered the answer well.
  - ii. Regina has begun making audios for the Tao Te Ching and The Bhagavad Gita classes in order to help students do the Homework assignments. The audios are optional – the students do not have to listen to them – but may be useful to students who are having a difficult time contemplating during the two classes.
  - iii. Jay's Tuesday night class only has 3 students, but Jay has decided to continue on with the class anyways.

6. Communicating Events

- a. Asked the Trustees to brainstorm ways of marketing the Awakening-Together events to hype up interest in the community.
  - i. Noted that a way to promote interest in the community would be to work off of the community's camaraderie and desire to connect with each other.
  - ii. Noted that the purpose of each event should be thoroughly expressed; For example, the Colorado Choose-Again retreat will be to work with Diederik Wolsak and Claudette Thomas using their Six-Step process while the purpose of the Costa-Rica event with Jeff Danner is to spend time in a remote location away from everyday life, to participate in small group discussion, and to contemplate with the Jungle in the area.
  - iii. Lyn Pointed out a new Paltalk Feature allowing admins to play Youtube videos in Paltalk.
    - 1) The Trustees talked about promoting teachers in the Paltalk room through this feature, and possibly making videos featuring our event hosts and past event footages.
    - 2) The Trustees also talked about making a promotional video for the 2014 events.
  - iv. David Hemphill volunteered to oversee and organize Public Communications, specifically those involving the Awakening Together Events and Logo Contest.
  - v. Suggested that since Pamela canceled the "Be The Love" retreat we e-mail her and ask if she would like to suggest to her mailing list the Santa Barbara Satsang Retreat.
- b. Asked the Trustees about when and how to start and run the Logo Contest
  - i. Listed some requirements:
    - 1) All submissions will be shrunk to 115x115 and transferred to JPEG format, but all formats and sizes are welcome for submission, including an option to mail in hand-drawn logos.
    - 2) A submission deadline needs to be decided.

- 3) All submissions should fit with the banner found on the splash page of [www.awakening-together.org](http://www.awakening-together.org)
  - 4) The winner will receive a loving Congratulations for their submission, and the logo will be used in several places including, but not limited to:
    - a. The Website
    - b. Paltalk Icon
    - c. Radio Plugin
    - d. Facebook Awakening-Together Page
  - 5) All digital submissions should be emailed to [regina.awakeningtogether@gmail.com](mailto:regina.awakeningtogether@gmail.com) and will be forwarded to David.
  - 6) Drawn submissions can be mailed to David at 405 15<sup>th</sup> Ave Nw, Ardmore, Oklahoma 73401
7. David will get back to the Trustees with a plan to spike interest in events and the Logo Contest.