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# Meeting Minutes

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**Call to order** – 5:30 MT

A meeting of **Awakening Together Trustees** was held on **07/18/2016**. Attendees included **Regina, Jacquelyn, Jay, Ken, Maile, Lyn, Carrie and Sonja**. Members not in attendance: Gloria

## **Approval of minutes**

Minutes from 06/20/16 approved.

## **Contemplated centering quote:**

Things which matter most must never be at the mercy of things which matter least. ~ Goethe

## **Unfinished business**

- A. **Approve Sanctuary Plan Based on New Labor Law:** Trustees unanimously approved a plan to reduce the hours of the Sanctuary in order to reduce the Sanctuary Director's hours to 40 hours or less in order to be in compliance with a new Labor Law that takes affect on December 1, 2016. The Trustees also agreed to target September 1 as the date of implementation for the new Sanctuary Plan. Regina, Jacquelyn and Lyn are responsible for implementing the plan. The plan reduces Sanctuary open hours to the hours listed below. Some programs will be removed from the schedule and others will remain, possibly being rescheduled to fit within the new Sanctuary hours. The criteria for deciding which programs will remain on the schedule are the programs that are of interest to Awakening Together's active members.

### **New Sanctuary Hours:**

Sunday - 9:30am – 11:30pm ET

Monday - 7pm-11:30pm ET

Tuesday - 7pm-11:30pm ET

Wednesday - 11:30am – 11:30pm ET

Thursday - 7pm-11:30pm ET

Friday - 7pm-11:30pm ET

Saturday - 7pm-11:30pm ET

- B. **New Labor Policy:** Jacquelyn presented a draft Labor Policy for approval. This policy was written in order to meet the requirements of the new Labor Law that takes affect on December 1. The Trustees reviewed the policy and made a few minor changes. The policy was approved with the recommended changes. The policy will be presented to the Board of Directors for final approval at the August Board meeting.
- C. **Revised Sanctuary Policy:** Lyn presented a draft revised Sanctuary Policy for approval. The policy was revised in order to meet the needs of the new Sanctuary Plan and the new Labor Law that takes affect on December 1. As Trustees reviewed the draft policy, they discussed making additional changes to the policy as well. A very involved discussion ensued resulting in the decision to also make the following changes to the policy. Regina and Lyn were tasked with making the changes and bringing the policy to the next Trustee meeting for review prior to the August Board Meeting.

- a. Change Procedure E to address challenges AT Admins may experience when administrating the AT Sanctuary. Specifically:
  - i. Administering people they know
  - ii. Administering the Sanctuary when they feel agreement or disagreement with the speaker
- b. Adding “kindness” to the etiquette description in Procedure IV and define both “respect” and “kindness” in the policy.

**D. Moved to next agenda:**

- a. 2016 Retreat Update & Planning
  - i. Volunteers
  - ii. Scholarships
- b. 2017 Retreat Planning

Adjournment, meeting adjourned at 7:37 MT

Regina Dawn Akers  
President-Minister

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Date of approval